

	MINISTRY OF EDUCATION, CULTURE, RESEARCH AND TECHNOLOGY STATE UNIVERSITY OF JAKARTA FACULTY OF MATHEMATICS AND NATURAL SCIENCES PHYSICS & PHYSICS EDUCATION PROGRAM Campus A UNJ Rawamangun, Gd. Hasjim Asj'arie Lt. 5 Jl. Rawamangun Muka No. 1 Jakarta 13220 Tel. 021-29266285/29266284	FINAL EXAMINATION 118	
		School Management	
		Day/Date Tuesday	June 13 2023
		Jam 08.00 – 09.40	
		Physics Education	Study Program
		Nature of the Test	Close Book
		Lecturer	Dr.Ir.Vina Serevina, MM.

A. Do the 10 multiple choice questions below correctly! (Total score 50)

1. The school has a structure that has a certain position, interacts with each other and carries out roles as expected according to its position.
The school organizational structure underlies the decisions of school coaches or founders for the strategic school planning process. A school must be organized as an educational institution to achieve institutional goals which are focused on helping children develop their potential to the maximum, so that they are useful for themselves and their community. The following are the powers and responsibilities of the deputy principal for curriculum, except...
 - a. Prepare educational calendars and learning schedules
 - b. Check, approve the learning plan for each learning program
 - c. Collect and store curriculum documents
 - d. Describe, implement and develop curriculum/program learning
 - e. Propose teaching assignments to each teacher
 - f. Verifying the curriculum

2. The School Work Plan (RKS) is a process of planning everything properly and thoroughly to achieve educational goals. The initial stage in preparing a school plan is...
 - a. Carry out a situation analysis to determine the current status of the school education situation
This
 - b. Conduct an analysis of the school's strategic environment
 - c. Implement school development plans
 - d. Implement school planning
 - e. Formulate expected education in the future
 - f. Prepare strategic plans and operational plans

3. Implementation of school work/activity plans is carried out based on the annual work plan by the person responsible for the activities. The following is the implementation of school activities carried out based on the fields of educators and education personnel, namely...
 - a. Prepare and develop learning programs based on established competency standards and basic competencies.
 - b. Providing counseling services to students
 - c. Implement school work program
 - d. Creating an educational atmosphere, climate and environment that is conducive to efficient learning in implementation procedures

- e. Develop a program to empower educators and education personnel
 - f. Compile and set academic rules
4. Developing a school quality culture is the duty and responsibility...
- a. Head of curriculum department
 - b. educator
 - c. headmaster
 - d. public relations
 - e. Almost Usaha
 - f. the entire school community
5. The following are the characteristics of a quality school, except...
- a. Schools have an investment in human resources
 - b. The school is customer focused
 - c. Schools have policies in planning to achieve quality
 - d. Schools lack a strategy to achieve quality
 - e. Schools position mistakes as an instrument for doing right in the next period
 - f. Schools have facilities and infrastructure
6. The following are the possible benefits of a decentralized structure, except...
- a. The results of education and teaching in each region or region are very different, both in quality, nature and type
 - b. Education and teaching can be adapted to meet the needs of local communities
 - c. Principals, teachers and other education officials will .work well and diligently
 - d. Encouraging the creation of independence and high self-confidence for each person local government.
 - e. The possibility of healthy competition between regions or regions.
 - f. Each of them competes to provide good schools and education.
7. Pay attention to the following stages of the agile management method!
- 1. Implementation
 - 2. Testing
 - 3. Planning
 - 4. Maintenance
 - 5. Documentation
 - 6. deployment
- The correct sequence of stages of the agile management method is...
- a. 1, 2, 3, 4, 5, 6
 - b. 1, 2, 3, 5, 4, 6
 - c. 3, 6, 2, 1, 4, 5
 - d. 3, 2, 1, 6, 5, 4
- It is. 3, 1, 2, 5, 6, 4

f. 3, 1, 2, 5, 4, 6

8. School planning is the process of preparing a picture of future educational activities in order to achieve educational changes/goals that are set to provide direction and guidance to educational actors regarding the goals, requirements, aspects and planning formats in a school plan. Making estimates by anticipating the future, based on educational organizational factors is called...

- a. Objectives
- b. Forecasting
- c. Policy
- d. Programming
- e. Development
- f. Schedule

9. The management function related to performance monitoring efforts so that performance is directed and does not deviate from established rules and monitoring functions as a medium so that performance is directed and delivered appropriately is called...

- a. Planning
- b. Organizing
- c. Development
- d. Surveillance
- e. Control
- f. Briefing

10. The principle of a quality school is a school that makes continuous (sustainable) improvements and avoids educational offerings that are not good as much as possible. Below are the characteristics of a quality school, except...

- a. The school has a clear vision and mission and is carried out consistently
- b. Strong principal leadership
- c. The school has a clear program design
- d. Students are given a heavy responsibility
- e. The school environment is good and there is discipline and order in the school among students and staff
- f. Has facilities and infrastructure, as well as educators and educational staff good.

B. Do the 5 essay questions below correctly! (Total score 50)

1. Mention the school organizational structure! and explain the importance of building organizational culture in schools and provide examples of case studies and solutions!
2. There are five types of school quality perspectives according to Gavin, name them and explain them! and provide examples of case studies and output regarding school quality culture!
3. What is meant by agile management and state and explain the principles of agile management!
4. What are the indicators of school quality? name and explain!
5. Give your analysis of the case study in a journal with the title "SCHOOL MANAGEMENT TO ACHIEVE A SUPERIOR, ENJOYABLE SCHOOL: CASE STUDY AT SMAN 1 SLEMAN YOGYAKARTA" explain background, problem input, problem solving process, output, feedback and the conclusion!

HONEST & NOT CHEATING: GOOD WORK!