



*Mencerdaskan dan
Memartabatkan Bangsa*

RESEARCH AND DEVOTION TO PUBLIC

UNIVERSITAS NEGERI JAKARTA

EDITION VII

RESEARCH



INNOVATION



COMMUNITY
SERVICE



**LEMBAGA PENELITIAN DAN PENGABDIAN KEPADA MASYARAKAT
UNIVERSITAS NEGERI JAKARTA
TAHUN 2022**

GUIDE RESEARCH AND DEVOTION TO PUBLIC
UNIVERSITAS NEGERI JAKARTA

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**SAMBUTAN REKTOR
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Assalaamu'alaikum warohmatulloohi wabarokaatuh,

Puji syukur kehadiran Allah SWT atas tersusunnya buku Panduan Penelitian dan Pengabdian kepada Masyarakat Universitas Negeri Jakarta edisi VII tahun 2022. Buku panduan yang mengacu kepada *roadmap* Rencana Induk Penelitian 2021-2025 merupakan jawaban Universitas Negeri Jakarta untuk melaksanakan kegiatan penelitian dan pengabdian masyarakat yang telah diatur dalam Peraturan Menteri Riset, Teknologi, dan Pendidikan Tinggi Republik Indonesia Nomor 38 tahun 2019 tentang Prioritas Riset Nasional tahun 2020-2024, Rencana Induk Riset Nasional 2017-2045, Permendikbud 03 tahun 2020 tentang Standar Nasional Pendidikan Tinggi, serta Keputusan Menteri Pendidikan dan Kebudayaan Republik Indonesia Nomor 754/P/020 tentang Indikator Kinerja Utama Perguruan Tinggi Negeri (IKU-PTN).

Mengacu pada kriteria IKU-PTN, penelitian dan pengabdian kepada masyarakat harus memiliki keluaran yang dapat memiliki rekognisi internasional atau dapat diterapkan oleh masyarakat. Upaya ini tentunya menjadi tugas seluruh civitas akademik Universitas Negeri Jakarta terutama dosen untuk bersama-sama dapat meningkatkan kualitas penelitian dan pelaksanaan pengabdian kepada masyarakat. Melalui penancangan IKU-PTN dalam kebijakan Merdeka Belajar Kampus Merdeka (MBKM), dosen Universitas Negeri Jakarta diharapkan dapat melakukan kolaborasi dengan dosen/peneliti lintas perguruan tinggi atau instansi baik nasional maupun internasional. Pelaksanaan penelitian tersebut tentunya akan menghasilkan capaian luaran penelitian dan pengabdian masyarakat dengan kuantitas dan kualitas yang baik berupa peningkatan jumlah publikasi nasional/internasional, jumlah sitasi, jumlah hak cipta, serta produk-produk berkualitas berdaya saing nasional/internasional. untuk mengatasi berbagai persoalan masyarakat.

Sehingga pada akhirnya, prestasi Universitas Negeri Jakarta di bidang Penelitian yang saat ini berada di kluster mandiri dapat terus membuat program-program yang *up to date* sehingga mampu menjawab target capaian IKU-PTN dan menjadi etalase UNJ untuk menunjukkan reputasi di bidang Penelitian dan Pengabdian Masyarakat.

Akhir kata, dengan senang hati, Saya menyambut baik terbitnya Buku Panduan Penelitian dan Pengabdian kepada Masyarakat Universitas Negeri Jakarta edisi VII tahun 2022 ini, dan semoga dapat menjadi acuan yang efektif bagi seluruh dosen dalam penyusunan proposal Hibah Penelitian dan Pengabdian Masyarakat dana Badan Layanan Umum (BLU) tahun anggaran 2022.

Terima kasih.

Wassalamu'alaikum Warahmatulloohi Wabarokaatuh



Jakarta, 8 Februari 2022

Rektor,

Prof. Dr. Komarudin, M.Si

SAY INTRODUCTION

Assalamualaikum Warahmatulloohi Wabarokaatuh.

Praise and gratitude, We pray to the presence of Allah SWT, who has bestowed grace and His guidance so that book Guide Study And Devotion to Public Jakarta State University in 2022 can be arranged. The preparation of this guide refers to to Minister of Education and Culture Regulation 03 year 2020 about Standard National Education Tall And Decision Minister Education And Culture Republic Indonesia Number 754/P/020 about Main Performance Indicators for State Universities (IKU-PTN), Research Guidebook and Devotion to Public Edition XIII year 2020 Which published by DRPM Kemenristek-BRIN, RSB State University of Jakarta 2020-2024, Chancellor's Regulation number 7 2019 concerning Research and Community Service, Research Master Plan (RIP) 2021-2025, And Plan Devotion Strategy To Public UNJ 2021-2025.

Jakarta State University Research and Community Service Guidebook load a number of scheme study And devotion to public Which Already customized with new policies from the Ministry of Education and Culture regarding main performance indicators, namely (1) Research Collaborative International, (2) Study Collaborative National, (3) Study Product Innovation,

(4) Study Assignment Center Superior science and technology, (5) Study Assignment Institutional University, (6) Faculty Institutional Assignment Research, (7) Art Product Research and Literature, (8) Research for Professor Candidates, (9) Basic Faculty/Postgraduate Research, (10) Study Applied Faculty/Postgraduate, And (11) Study Lecturer Young Faculty. Furthermore, For devotion to society there are four scheme that is (1) PkM International Collaborative, (2) KKN Integrated PkM, (3) PkM Assignment of Assisted Areas Featured, (4) PkM for Facilitated Facilitated Areas, and (5) PkM for Partnership Programs Business World, Regional Government, and Educational Institutions

Therefore, I hope this Handbook provides general criteria information, special, instruction technical submission proposal study And devotion to public, as well as obligation Which Must be fulfilled by lecturer in scheme Which proposed. In the end, I hope to carry out research and community service in UNJ produces products that benefit the wider community and improve capabilities Power competitive UNJ For compete in level global as form reputation in area Asia.

I would like to express my thanks to the Chancellor of Jakarta State University and everyone leadership for their support to the Institute for Research and Community Service in preparing this guidebook. I also express my thanks to my colleagues fellow LPPM leaders and staff who have worked hard in compiling the Guidebook Study And Devotion to Public For progress performance study And devotion to public.

There is no ivory that is not cracked, hopefully this guidebook can be a technical reference for make proposal research and community service. Accept love.

Wassalamu'alaikum Warahmatulloohi Wabarokaatuh.

Jakarta, February 2022

Ketua LPPM



Prof. Dr. Ucu Cahyana, M.Si

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CHAP TER 1 INTRODUCTIO N

RESEARCH



INNOVATION



COMMUNITY
SERVICE



CHAPTER 1

INTRODUCTION

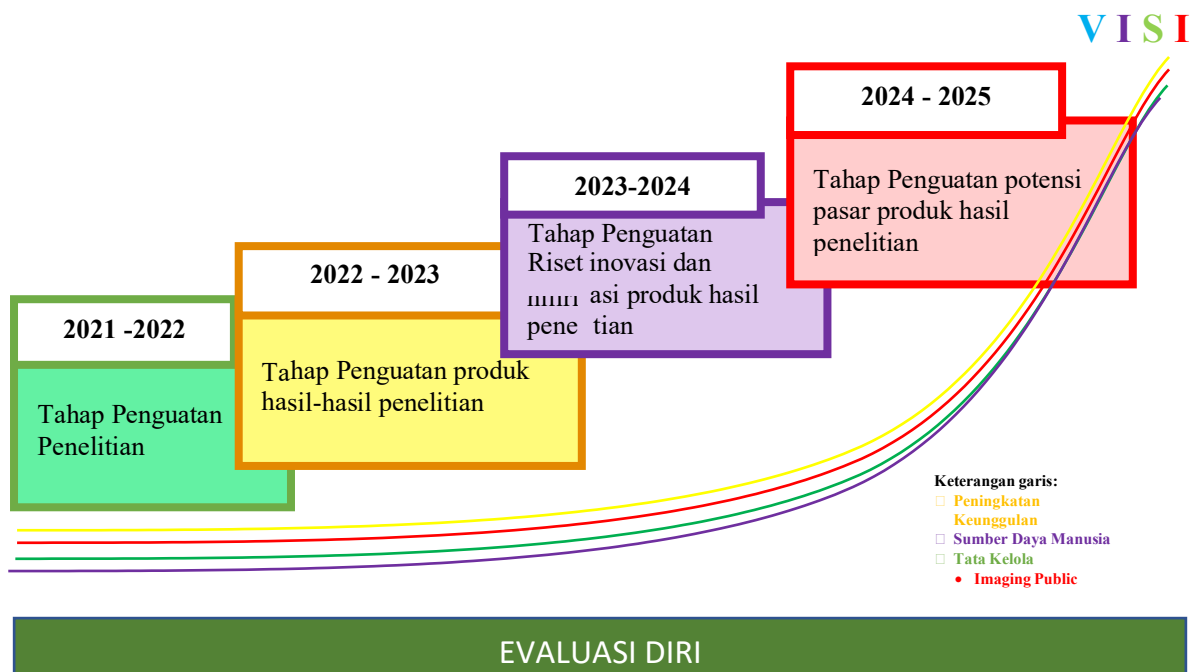
A. Background Behind

Carrying out research at the Jakarta State University (UNJ) in general divided into two sources of funds, namely funds from the Ministry of Education and Culture Research, and Technology, as well as UNJ's internal funds as a Public Service Agency (BLU). By Because That, policy And *roadmap* study And devotion to public And its development has been outlined in the Research Master Plan (RIP) 2021-2025 and Plan Strategic Program Devotion To Public (Renstra PKM) 2021-2025 needbe equipped with guide.

However, in 2020, the government has established a new policy for higher education, namely the Independent Campus Learning Policy. the policy regulated by Minister of Education and Culture Regulation 03 of 2020 concerning National Higher Education Standards and Decision Minister Education And Culture Republic Indonesia Number 754/P/020 regarding Main Performance Indicators for State Universities (IKU-PTN). The consequences is an LPTK college, apart from producing UNJ teaching staff as well are required to produce innovations that bring direct benefits to society. This means that UNJ is aware of its obligations in carrying out research and community service in addition to carrying out education. This corresponds to mandate as outlined in Law Number 20 of 2003 concerning Systems Education National Chapter 20 And Constitution Number 12 Year 2012 about Education High Article 45 which confirms that research in higher education is directed to develop knowledge knowledge And technology, as well as increase well-being society and national competitiveness. In this article it is also emphasized that devotion to public is activity civitas academics in practice And civilize science and technology to advance general welfare andenlighten national life.

In line with his role as facilitator, amplifier, And empowerer in field Study and Community Service LPPM Jakarta State University (UNJ) continues to strive escort study And devotion to public in UNJ. By Because That, management study and devotion to community at college high is directed to,

1. Realize superiority study And devotion to public in UNJ;
2. Increase Power competitive UNJ in field study And devotion to publicat the national level and international;
3. Increase number participation lecturer / researcher in carry out study Anddevotion to society which quality;
4. Increase capacity management study And devotion to public inUNJ; as well as
5. Increase product study innovation For support Power competitive nation.



Picture 1. Stages Policy Study UNJ Year 2021-2025

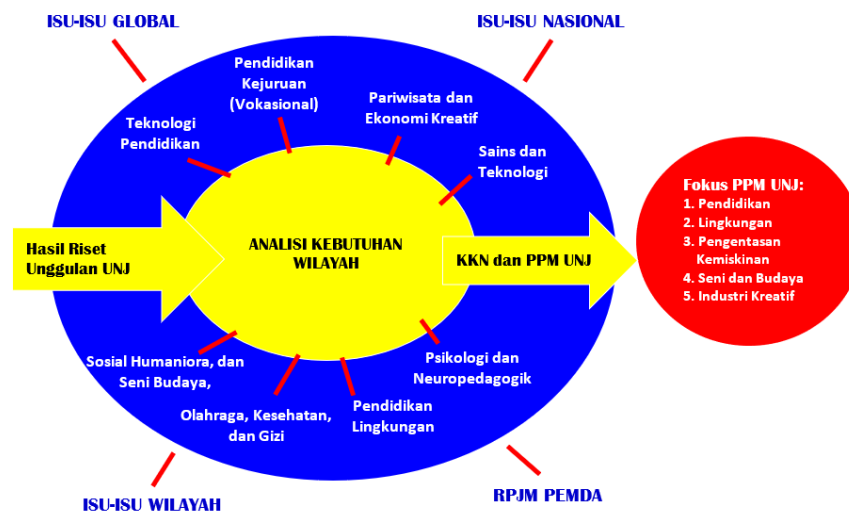
Whereas For implementation activity Devotion to Public (PKM) in Jakarta State University is encouraged to implement the research results of UNJ lecturers for solution problem in public. This in line with policy Ministry Research, Technology, And Education Tall For do downstream results study in a way implementative in form devotion to public. For That, in in book guide This containing also information about information implementation devotion to public. The hope is, so that all over lecturer UNJ understand in a way technical implementation activity community service and referring to UNJ's superior research results in book Plan Parent Study UNJ year 2021-2025 Which covers eight (8) field superior research, viz

1. Technology Education
2. Education Vocational (Vocational)
3. Psychology And Neuropedagogics
4. Science And Technology
5. Social Humanities And Art Culture
6. Tourist And Economy Creative
7. Sport, Health, And Nutrition
8. Education Environment

Furthermore, so that implementation study And devotion to public (PKM) in a way concrete issues can gain recognition from the national and international community latest national and global, National Medium Term Development Plan (RPJMN), issues regional issues, and the Regional Medium Term Development Plan (RPJMD) must be reference. Analysis need For obtain information various problem must become

The initial study priority is to understand the characteristics of each region such as Regional Provinces Specifically for the capital city of Jakarta, West Java Province (City/Regency of Bekasi, Depok City, Kota Bogor, County town Karawang, And Province Banten (County town Tangerang)).

In line with Plan Strategic Devotion To Public LPPM UNJ, results study Which can implemented in activity devotion to public focused on field education, environment, well-being, as well as art And culture then an analysis of the needs of the community in the service-supported area is carried out. As for channel thinking activity devotion to public can depicted as following:



Picture 2. Channel Thinking PkM Strategic Plan UNJ changed in accordance PkM Strategic Plan

1. Paradigm Devotion to Community (PkM)

The PkM program is UNJ's response to Minister of Education and Culture Regulation 03 of 2020 concerning National Higher Education Standards and Decree of the Minister of Education and Culture Republic of Indonesia Number 754/P/020 concerning Main Performance Indicators for Higher Education State (IKU-PTN), as well as further strengthening competition in facing society ASEAN Economy (MEA). Development of community service programs for adults This is marked by a change in paradigm, namely from the development paradigm (*development*) become empowerment . _

Process maintenance PkM done in a way professional in frame guard quality and benefits of the PkM program. The implementation of PkM involves various parties in environment UNJ good program Studies, Faculties, LPPM, as well as partner in outside UNJ.

2. Principles Devotion to Public (PKM)

Regarding with change paradigm devotion to public from paradigm development becomes empowerment, then the principles that underlie implementation PkM includes:

- a. Integration of aspects of the Tri Dharma of Higher Education; educational and research aspects become base in planning, implementation, And yardstick measuring evaluation PkM.
- b. Participative; PkM implemented For move public in development through various activity Which can involving, include, And foster a sense of community ownership of development. PkM implemented interactively and synergistic between lecturers, student, And public.
- c. Multidisciplinary: PkM held by lecturer Which originate from various discipline knowledge in environment university And its implementation coordinated by LPPM. In In its implementation, students develop mechanisms for thinking patterns and work patterns multidisciplinary For solve that problem is on site PkM.
- d. Comprehensive: PkM is implemented in a planned and comprehensive manner in accordance with need public.
- e. Pragmatic: the planned activity programs are basically based on problem And need real in field, can held in accordance with carrying capacity of resources available in the field, and provide benefits to public, good in period short or period long.
- f. Sustainable; The implementation of PkM is carried out continuously so that can be measured benefits of activities PkM Good in a way quantity as well as quality.

B. Standard Study And Devotion to Public

So that implementation study in University Country Jakarta can reach objective naturally referring to the Regulation of the Minister of Education and Culture of the Republic of Indonesia number 3 year 2020 about standard National Education Tall Which previously poured in in Permenristekdikti number 44 of 2015 concerning National Higher Education Standards and Permenristekdikti number 50 of 2018 concerning changes to Permenristekdikti number 44 in 2015.

C. Objective

So that trustworthy in on can held with Good, implementation study And Community service at UNJ must be directed towards achieving goals and standards National about Research and Devotion to Public.

1. Objective Study

By general, objective study in UNJ is:

- a. Produce study in accordance with Minister of Education and Culture Regulation No. 3 Year 2020 about Standard National Higher Education;
- b. Ensure development study superior Specific;
- c. Increase capacity study in faculty And university;
- d. Reach And increase quality in accordance target And relevance results study in faculty, university, as well as to the teachers big for public Indonesia; And
- e. Increase dissemination results study in faculty, university, as well as to para Teacher big And protection riches intellectual in a way national And international.

2. Objective Devotion to Public

Objective from implementation PkM as estuary from education And study civitas academic between other:

- a. Carrying out science and technology applications in *a teamwork* and interdisciplinary manner in various ways program learning And empowerment public For support solution alternatives in fulfilling the living needs of the assisted community independently and sustainable.
- b. Able to make decisions and develop appropriate innovations based on scientific analysis, and provide guidance in selecting various alternative solutions in a way independent And group in implementation program learning And empowerment built community.
- c. Responsible answer in development learning And empowerment public built in effort enhancement well-being nation in a way independent, And sustainable.

Activity PkM directed to public region built And Government Area with orientation program:

- a. Empowering communities to manage existing and owned potential increase quality life.
- b. Realize achievements results that is increasing empowerment public in a way measurable such as an increase in gross enrollment rates in education, income per capita, enhancement Index Development Man (IPM), Index Development Gender (IPG), And decline number death Mother give birth to, as well as enhancement age hopelife.
- c. Spur empowerment public with grow motivation For utilise in a way optimal source Power Which owned so that capable carry out activity development independently and sustainable.
- d. Shaping cadres _ _ empowerment public.

D. Provision General

Implementation of research and community service programs must refer to standards for ensuring the quality of research and community service in universities height according to the signs that have been set. In this regard, LPPM establishes general provisions for implementing research and service programs to the community as described below

- a. The head researcher/executor of the service is a permanent lecturer at Jakarta State University who have a National Lecturer Identification Number (NIDN) or Lecturer Identification Number Special (NIDK) from the Ministry Education and Culture.
- b. Research members/service implementers are lecturers who have NIDN or NIDK and/or not a lecturer.
- c. Proposer only can be 1 chairman And 2 members on that scheme different.

- d. Proposal done through application SIPP And can accessed through website main LPPM (<http://lppm.unj.ac.id>).
- e. No currently in task Study

E. Summary Scheme Study And Devotion To Public

1. Study

NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
1	Collaborative Research International (KI)	Rp. 70,000,000 – Rp. 100,000,000	<ol style="list-style-type: none"> 1. Chief Proposer must have a minimum of S2 lecturer head 2. Have NIDN/NIDK, ID Sinta, And ID Scopus 3. Topic study refersto RIP UNJ 4. Maximum 2 research membersperson 5. Minimally involved 2 students, in the field of science which is relevant 6. There can only be 1 proposer chief researcher and 1 member researcher 7. Proposals and reports are writtenIn Language English 8. Own collaboration partners research in Higher Education, University, or Institution Researchoutside country 9. Basic Research Scheme (TKT 1-3) 10. Not on duty Study. 	<p>Must: 1 Journal internationally reputable or 2 proceedings international indexed Scopus</p> <p>Addition: IPR / Books / Products / models / prototypes / design / artworks / social engineering</p>	1 – 3 Year	Yellow
2	Collaborative Research National (KN)	Rp. 30,000,000 – Rp. 50,000,000	<ol style="list-style-type: none"> 1. Chief Proposer must have a minimum of S2 lecturer head 2. Have NIDN/NIDK, Sinta ID, and ID Scopus 3. The research topic refers to RIP UNJ 4. Maximum 2 research 	<p>Must: 1 Journal of international reputation or 1 proceedings international indexed Scopus</p> <p>Addition: IPR / Books with ISBN / Product / model / prototype / design / work art /</p>	1 – 3 Year	Red

			memberspeople and 2 people from partner	manipulationsocial		
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NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
			5. Involves a minimum of 2 students UNJ and 2 student partner 6. There can only be 1 proposer chief researcher and 1 member researcher 7. Own collaboration partners deep research country (College / University / Institution Research National 8. Basic Research Scheme (TKT 1-3) or Applied (TKT 4-6) 9. Not on duty Study.			
3	Product Research Innovation (PIN)	Rp. 30,000,000 – Rp. 50,000,000	1. Chief Proposer must have a minimum of S2 lecturer head 2. Have NIDN/NIDK, ID Sinta, And ID Scopus 3. Topic study refer to RIP UNJ 4. Maximum 2 research members person lecturer NIDN/NIDK 5. Minimally involved 2 students, in the field of science which is relevant 6. There can only be 1 proposer chief researcher and 1 member researcher 7. Have industrial partners / investors body law 8. Applied Research Scheme (TKT 4-6) 9. Not on duty Study.	Must: 1. IPR (Copyrights, Patents, Trademarks, and others),; 2. Product Prototype; 3. Test Document Try Product (Instruments, Images, Videos, etc. other) 4. Document Involvement Partner Addition: 1. Publication in Journals / Proceedings Reputable International / Documents Program Registration Kedaireka Ministry of Education and Culture, Research and Technology	1 – 2 Year	Blue Old

4	Assignment Research Center for Excellence in Science and Technology(PPUI)	Rp. 70,000,000 – Rp. 100,000,000	<ol style="list-style-type: none"> 1. Chairman Proposer minimum S3 2. Have NIDN/NIDK, ID Sinta, And ID Scopus 3. Own product or prototype results study applied (TKT 6) 	Must: Year 1 1. Product Prototype 2. IPR / Patent / Patent Simple; Year 2 1. Industrial Design	1-3 year	Orange
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NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
			4. Topic study refersto RIP UNJ 5. Maximum 2 research membersperson lecturer NIDN/NIDK 6. Minimally involved 2 students, in the field of science which is relevant 7. There can only be 1 proposer chief researcher and 1 member researcher 8. Study Development (TKT7-9) 9. Not on duty Study.	2. Publication article in Journal internationalreputable Year 3 1. Feasibility study, 2. Certificate Industrial Design, 3. Certificate Brand, Addition: Book has ISBN / International Proceedingsindexed Scopus		
5	Assignment ResearchInstitutional University (PIU)	Rp. 50,000,000 – Rp. 80,000,000	1. Chief Proposer must have a minimum of S2lecturer head 2. Have NIDN/NIDK, ID Sinta, And ID Scopus 3. Topic study refersto RIP UNJ 4. There can only be 1 proposer chief researcher and 1 member researcher 5. Not on duty Study.	Must: 1. Study script academic; or 2. Planning something system/application;or 3. Organization/institution; or 4. Governance; or 5. Drafting Roadmap field development; or 6. Policy evaluation or evaluation program; or 7. Scope other which is relevant Addition: Publication Journal / Proceedings InternationalReputable / IPR / book has an ISBN	1 – 3 Year	White

6	Assignment Research Institutional Faculty (PIF)	Rp. 30,000,000 – Rp. 50,000,000	<ol style="list-style-type: none"> 1. Chief Proposer must have a minimum of S2lecturer head 2. Have NIDN/NIDK, and ID Sinta, 3. Topic study refersto RIP UNJ 4. There can only be 1 proposer chief researcher and 1 member researcher 	Must: <ol style="list-style-type: none"> 1. Study script academic; or 2. Planning something system/application;or 3. Organization/institution; or 4. Governance; or 5. Drafting Roadmap field development; or 	1 – 3 Year	Dark Brown
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NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
			5. Not moderate task Study.	6. Evaluation policy or evaluation program; or 7. Scope other which is relevant Addition: Journal Publications / International Proceedings Reputable / IPR / book has an ISBN		
7	Product Research Works of Art and Literature(PKSS)	Rp. 20,000,000 – Rp. 50,000,000	1. Chairman Proposer minimum S2 2. Have NIDN/NIDK, and ID Sinta, 3. Topic study refersto RIP UNJ 4. Maximum 2 research membersperson lecturer NIDN/NIDK 5. Minimally involved 2 students, in the field of science which is relevant 6. There can only be 1 proposer chief researcher and 1 member researcher 7. Work Products Art can form A. Visual, audio, audio visual, show (performance). B. Concept design (Design Product / Design Communication Visual/Architectural Design / Design Craft). C. Written Works (Novel / Poetry /Poetry / Notation Music). D. Preservation work (Modernization art dancearea). 6. Recognition from public	Must: 1 piece of IPR / book / product / model / prototype / design / work art / manipulationsocial. Addition: Publication Journal / Proceedings International Reputable / IPR / book has an ISBN	1 – 3 Year	Red Young

			7. Not on duty Study.			
8	Prospective Teacher ResearchBig (CGB)	Rp. 20,000,000 – Rp. 50,000,000	1. Chief Proposer minimum S3 lecturer head	Must: 1 journal publication international reputable indexed Scopus with criteria:	1 Year	Chocolate Young

NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
			2. Have NIDN/NIDK, ID Sinta, And ID Scopus 3. Topic study refersto RIP UNJ 4. Period Work as lecturer minimum 10 year 5. Maximum 2 research membersperson lecturer NIDN/NIDK 6. Minimally involved 2 students, in the field of science which is relevant 7. There can only be 1 proposer chief researcher and 1 member researcher 8. Main/first author on accredited national journal (S1/S2) / international journal /reputable international journal(indexed Scopus 9. Fulfil condition special submission Professor 10. Not on duty Study.	<ul style="list-style-type: none"> • SJR minimum 0.5 (work period 10 - 20year) • Minimum SJR 0.25 (working period \geq 20year) Addition: International Proceedings Publication Reputable / IPR / book with ISBN,		
9	Basic Research Faculty / Postgraduate (D-FP)	Rp. 15,000,000 – Rp. 30,000.00	1. Chairman Proposer minimum S2 2. Have NIDN/NIDK, and ID Sinta, 3. Topic study refersto RIP UNJ 4. Maximum 2 research membersperson lecturer NIDN/NIDK 5. Special study field education, research members can consist of 1 lecturerand 1 person Teacher 6. Minimally involved 2 student, in field knowledge Which relevant	Must: 1 reputable international journal publicationScopus indexed or 2 publications international proceedings reputable indexed Scopus Addition: IPR / Books with ISBN / Product / model / prototype / design / artwork / engineeringssocial	1 – 3 Year	Flag Faculty

NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
			7. There can only be 1 proposer chief researcher and 1 member researcher 8. Not on duty Study.			
10	Applied Research Faculty / Postgraduate (T-FP)	Rp. 15,000,000 – Rp. 30,000,000	1. Chairman Proposer minimum S2 2. Have NIDN/NIDK, and ID Sinta, 3. Topic study refersto RIP UNJ 4. Maximum 2 research membersperson lecturer NIDN/NIDK 5. Special study field education, research members can consist of 1 lecturerand 1 person Teacher 6. Minimally involved 2 students, in the field of science which is relevant 7. There can only be 1 proposer chief researcher and 1 member researcher 8. have collaboration partnersstudy 9. Not on duty Study.	Must: 1. 1 piece of IPR / book / product / model /prototype / design / work art / social engineering 2. Industrial Eligibility Trial Document(Instrument, Picture, Videos, etc) Addition: Publications in reputable international journalsScopus indexed / publications in proceedings international reputable indexed Scopus.	1 – 3 Year	Flag Faculty

NO	SCHEME	FUND	1. CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
11	Lecturer Research Young Faculty (DMF)	Rp. 10,000,000 – Rp. 20,000,000	2. Chairman Proposer minimum S2 3. Have NIDN/NIDK, and ID Sinta, 4. Topic study refersto RIP UNJ 5. Maximum 2 research membersperson lecturer NIDN/NIDK 6. Minimally involved 2 students, in the field of science which is relevant 7. There can only be 1 proposer chief researcher and 1 member researcher 8. Not on duty Study.	Must: Publication in accredited national journals Sinta 2 to 6 or publication in proceedings indexed international Scopus. Addition: IPR / book / product / model / prototype / design / artworks / social engineering	1 Year	Blue Young

2. Devotion

NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
12	Devotion to Public Collaborative International (PkM-KI)	Rp. 20,000,000 – Rp. 40,000,000	<ol style="list-style-type: none"> 1. Chairman Proposer minimum S2 2. Have NIDN/NIDK, ID Sinta, And ID Scopus 3. The topic of dedication refersto the UNJ Strategic Plan 4. PkM-KI Implementation Location located in Outside Country or carried out in domestic (if inviting Servants fromOutside Country). 5. Minimum member is 1 lecturer NIDN/NIDK 6. Minimally involved 2 students, in the field of science which is relevant 7. There can only be 1 proposer chairman of PkM and 1 member PkM 8. Have a Partner Willingness LetterInternational (bodied law) 9. Proposals and reports are writtenIn Language English 10. Not on duty Study. 	<p>Must:</p> <ol style="list-style-type: none"> 1. Partner's Certificate regarding there is an increase in empowerment Partner in accordance problem / Recognitionfrom partner (attached format); 2. Publication activity video on YouTube; 3. Publication of articles in ISSN journals and/or seminar national devotionHas ISBN; <p>Addition: Publication of articles in mass media / mediaon line; / IPR / books / products / models / prototype / design / work art / manipulationsocial / etc</p>	1 – 3 Year	Light green

13	Service ProgramTo the Community Integrated Studying Real Work (PKM-KKN)	Rp. 15,000,000 – Rp. 25,000,000	<ol style="list-style-type: none"> 1. Chairman Proposer minimum S2 2. Have NIDN/NIDK, and ID Sinta, 3. Topic study refersto the UNJ Strategic Plan 4. Location Implementation PkM-KKN in the University's Targeted Area Country Jakarta 5. Minimum member is 1 lecturer NIDN/NIDK 	<p>Must:</p> <ol style="list-style-type: none"> 1. Partner's Certificate regarding there is an increase in empowerment Partner in accordance problem / Recognitionfrom partner (attached format); 2. Publication activity video on YouTube; 3. Make Report KKN Student <p>Addition:</p>	1 – 3 Year	Green Old
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NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
			6. Involves 5 to 10 students who have taken 100 credits(Get MK's confession KKN 2 credits). 7. There can only be 1 proposer chairman of PkM and 1 member PkM 8. Have a Letter of Willingness from chairman or community leader(incorporated) Not on duty Study.	Publication Article in journal ISSN /national seminar on service with ISBN / Article publication in mass media / IPR		
14	Devotion to Assignment Society Built Area Superior (PkM- PWBU)	Rp. 30,000,000 – Rp. 50,000,000	1. Chairman Proposer minimum S2 2. Have NIDN/NIDK, and ID Sinta, 3. Topic study refersto the UNJ Strategic Plan 4. Location Implementation PkM- PKPUin the University's Targeted Area Country Jakarta a. Cisaat, Kab. Subang - Java West b. Indramayu - Java West c. Jatinegara Kaum, Pulo Gadung - DKI Jakarta d. Thousand Islands - DKI Jakarta 5. Minimum member is 1 lecturer NIDN/NIDK 6. Minimally involved 2 students, in the field of science which is relevant 7. There can only be 1 proposer chairman of PkM and 1 member PkM	Must: 1. Partner's Certificate regarding there is an increase in empowerment Partner in accordance problem / Recognitionfrom partner (attached format); 2. Publication activity video on YouTube; 3. Nameplate proof of Village cooperation Coaches placed in the TerritoryBuilt Addition: Article Publication in journal ISSN /national seminar on service with ISBN / Article publication in mass media / IPR	1 – 3 Year	Purple

NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
			8. Have a Letter of Willingness from chairman or community leader(incorporated) 9. Not on duty Study.			
15	Devotion to Regional Community Built Superior Faculty (PkM- WBUF)	Rp. 5,000,000 – Rp. 25,000,000	1. Chairman Proposer minimum S2 2. Have NIDN/NIDK, and ID Sinta, 3. Topic study refersto the UNJ Strategic Plan 4. Location Implementation PkM- PKPU in the Built Area determined by the Faculty / Postgraduate 5. Minimum member is 1 lecturer NIDN/NIDK 6. Minimally involved 2 students, in the field of science which is relevant 7. There can only be 1 proposer chairman of PkM and 1 member PkM 8. Have a letter Willingness from chairman or community leader (incorporated) 9. Not on duty Study.	Must: 1. Partner's Certificate regarding there is an increase in empowerment Partner in accordance problem / Recognitionfrom partner (attached format); 2. Publication activity video on YouTube; 3. Nameplate proof of Village cooperation Coaches placed in the TerritoryBuilt Addition: Article Publication in journal ISSN /national seminar on service with ISBN / Article publication in mass media / IPR	1 – 3 Year	Flag Faculty
16	Service ProgramTo the Community World Partnership Business, local government, And Educational Institutions (PkM- KDUPIP)	Rp. 5,000,000 – Rp. 20,000,000	1. Chairman Proposer minimum S2 2. Have NIDN/NIDK, and ID Sinta, 3. Topic study refersto the UNJ Strategic Plan 4. Have a Partner Willingness Letterfrom chairman or leader community (legal entity) 5. Minimum member is 1 lecturer NIDN/NIDK	Must: 1. Partner's Certificate regarding there is an increase in empowerment Partner in accordance problem / Recognitionfrom partner; 2. Publication activity video on YouTube; Addition:	1 – 3 Year	Tosca

NO	SCHEME	FUND	CRITERIA	OUTDOOR	PERIOD TIME	COLOR COVER
			6. Involves a minimum of 3 (three) student in field knowledge which is relevant. 7. There can only be 1 proposer chairman of PkM and 1 member PkM 8. Not on duty Study.	Article Publication in journal ISSN /national seminar on service with ISBN / Article publication in mass media / IPR		

CHA PTER 2SCHEME STUDY COLLABORATIVE INTERNATIONAL

RESEARCH



INNOVATION



COMMUNITY
SERVICE



CHAPTER 2

SCHEME STUDY COLLABORATIVE INTERNATIONAL (KI)

A. Room Scope Study Collaborative International

Study Collaborative International is study Which held in form collaboration with group research Which relevant in institution research international, association science and institutions education/university in various country which is covered in institutional cooperation framework between UNJ with institution outside country.

International Collaborative Research is oriented towards increasing research collaboration lecturer /researcher UNJ with para researcher in outside country so that impact on enhancement the quality of research and the number of publications in reputable and capable international scientific journals jack partnership study with institution outside country so that can develop research that creative and innovative.

B. Criteria Proposal

Criteria And condition general proposal study is:

1. Chairman Researcher is Lecturer still UNJ with title education minimum S2 Lectorhead or S3 and have NIDN/NIDK, ID SINTA, and ID Scopus.
2. Topic research refers to research field superior UNJ Which There is in in PlanParent Research (RIP UNJ) 2021-2025.
3. Biodata proposer reflect field research Which relevant with suggested study.
4. Member researcher lecturer amount maximum 2 person Lecturer still UNJ own NIDN/NIDK
5. Engaging minimum 2 person student in field knowledge Which relevant (format proof involvement attached).
6. No currently studies carry on (task Study).
7. Research can be multi-year and a maximum of three years with an appropriate roadmap with RIP UNJ.
8. Proposal study must written in Language English.
9. Chairman researcher own ability Language English Good oral nor writing.
10. The chief researcher has an adequate research track record as demonstrated in his biodata.
11. Have **research collaboration partners at colleges, universities, or Institution Research outside country** Which showed with letter willingness partner And ratified by the partner leadership (Dean / Research Director / Head of Agency) in the form letter of implementation of research collaboration from foreign partners (*letter of agreement for research collaboration*).
12. Comply with legal aspects related to materials to be brought abroad (*materials transfer agreement*).
13. There is a division of implementation of activities between institutions (**Colleges, Universities, or External Research Institute country**) .
14. In matter, bring partner to Indonesia in frame implementation activity must obey provision PP No. 41 Year 2006 about Licensing Do Activity

Research and Development for Foreign Universities, Research Institutes and Foreign Development, Foreign Business Entities, and Foreigners and Law No. 18 of the Year 2002 about System National Study, Development, And Application Knowledge Knowledge and Technology.

15. Proposals study arranged together between researcher Indonesia And researcher partner.
16. Foreign cooperation partners are required to provide contributions in *kind* and or *in cash* . Funding mechanisms and procedures are regulated in the Letter of Agreement Implementation Research Funding.
17. LPPM UNJ can set policy other in accordance with urgency study.
18. Fund study per year own range Rp. 70,000,000,- until Rp. 100,000,000,-
19. Willing sign letter statement stamped For outer must study form 1 Journal of international reputation or 2 International Proceedings indexed by Scopus (year implementation study).
20. Produce outer addition form IPR / Book / Product / model / prototype / design / work art / manipulation social (year implementation study).
21. Proposals study saved become **One files in format pdf** And given Name files: **Name Researcher_KI_BLU_UNJ.pdf** uploaded on SIPP, Then ***hardcopy* as much 2 (two)** copies collected at LPPM UNJ.

CHAPTER 3 RESEARCH SCHEME COLLABORATIVE NATIONAL

RESEARCH



INNOVATION



COMMUNITY
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CHAPTER 3

SCHEME STUDY COLLABORATIVE NATIONAL (KN)

A. Room Scope Study Collaborative National

National Collaborative Research is research carried out in the form of collaboration with relevant research groups at Colleges/Universities/Institutions National Research covered by a Collaboration agreement document. Collaborative Research National oriented For enhancement collaboration research para lecturer / researcher UNJ with para domestic researchers so that it has an impact on increasing the quality of research and quantity publication in journal scientific international reputable. Besides That, with exists collaboration National level is expected to form research clusters across universities/universities universities/research institutions so that they can develop research own characteristic typical each so that can produce study creative And innovative.

B. Criteria Proposal

Criteria And condition general proposal study is:

1. Chairman Researcher is Lecturer still UNJ with title education minimum S2 Lectorhead or S3, have NIDN/NIDK, ID SYNTA, and ID Scopus..
2. Topic research refers to research field superior UNJ Which There is in in PlanParent Research (RIP UNJ).
3. Biodata proposer reflect field research Which relevant with suggested study.
4. The maximum number of lecturer research members is 2 permanent UNJ lecturersNIDN/NIDK and 2 people from partner study.
5. Number of students who are involved in research from party UNJ and partners each each minimum two person.
6. No currently studies carry on (task Study).
7. Study nature multi year, maximum three years with map road Which clear.
8. The chief researcher has an adequate research track record as demonstrated in his biodata.
9. Has domestic research collaboration partners (Colleges/Universities/ National Research Institute as indicated by a ratified letter of partner willingness by the partner leader (Dean / Research Director / Head of Agency) in the form of a letter implementation of research collaboration. **Priority of Collaboration with Universities LPTK.**
10. There is a division of implementation of activities between institutions (**Colleges, Universities, or External Research Institute country**)
11. Domestic cooperation partners are required to contribute in *kind kind* And or *in cash* . Mechanism And system method funding arranged in Letter Agreement Implementation Research Funding.
12. LPPM UNJ can set policy other in accordance with urgency study.
13. Size Fund Study Range Rp. 30,000,000,- up to Rp. 50,000,000,-

14. Willing to sign a stamped statement to fulfill mandatory output 1 Journal of international reputation or 1 international proceedings indexed by Scopus (year implementation study).
15. Produce outer addition form IPR / Book Has ISBN / Product / model / prototype / design / artworks / social engineering
16. The research proposal is saved into **one file in pdf format** and given the file name: **Name of Researcher_KN_BLU_UNJ.pdf**, then **2 (two) *hardcopy*** copies collected at LPPM UNJ.

CHAPTER 4 SCHEME STUDY PRODUCT INNOVATION

RESEARCH



INNOVATION



COMMUNITY
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CHAPTER 4

SCHEME STUDY PRODUCT INNOVATION (PIN)

A. Room Scope Study Innovation Products

Innovation Product Research is oriented towards the development of research and development studies product Which own mark novelty And impact for enhancement quality process student learning and science and technology and solving relationships national problem. This research is oriented towards producing creative products and innovative which has level of technology readiness 4-6.

B. Criteria Proposal

Criteria And condition general proposal study is:

1. Chairman Researcher is Lecturer still UNJ with title education minimum S2 Lectorhead or S3, have NIDN/NIDK, ID SINTA, and ID Scopus.
2. Topic research refers to field research superior UNJ Which There is in in PlanParent Research (RIP UNJ) 2021-2025.
3. Biodata proposer reflect field research Which relevant with suggested study.
4. Member researcher lecturer amount maximum 2 person Lecturer still UNJ own NIDN/NIDK.
5. Involves a minimum of 2 students in relevant fields of science (evidence format involvement attached).
6. No currently studies carry on (task Study).
7. The research is *multiyear in nature* with a period of 1-3 years and the research output is appropriate with year of research proposal.
8. Size Fund Study Range Rp. 30,000,000 - Rp. 50,000,000
9. Willing to sign a stamped statement letter for 1 (one) IPR (Copyright, Patent, Brand Trade, And etc); Prototype Product; Document Test Try Product (Instrument, Picture, Videos, and etc); and Documents Partner Engagement.
10. Must have cooperation with industry parties as proven by a letter of cooperation partnership between researchers with party industry / investors incorporated
11. Outer addition form Publication in Journal / Proceedings International Reputable / Document Kedaireka Program Registration Ministry of Education and Culture, Research and Technology
12. The research proposal is saved into **one file in pdf format** and given the file name: **Researcher Name_PIN_BLU_UNJ.pdf**, then **2 (two) *hardcopy*** copies collected at LPPM UNJ.

CHAPTER 5
RESEARCH SCHEME
CENTER
ASSIGNMENT
SUPERIOR
SCIENCE AND
TECHNOLOGY

RESEARCH



INNOVATION



COMMUNITY
SERVICE



CHAPTER 5

SCHEME STUDY ASSIGNMENT CENTER SUPERIOR SCIENCE AND TECHNOLOGY (PPUI)

A. Room Scope Study Assignment University

In frame acceleration formation Center Superior SCIENCE AND TECHNOLOGY (PUI) Which can produce superior products resulting from research that are beneficial to society and the world business And industry, so LPPM set scheme Grant Study Assignment Center Science and Technology Excellence (PPUI). These grants are awarded to research groups incorporated below The Science and Technology Center of Excellence (PUI) was formed by LPPM based on research topic areas, central / faculty leadership, and already has a product or prototype (TKT 4-6) that can developed as a superior product resulting from research at the Jakarta State University which is scheme study development (TKT 7-9). Group assignment study superior the will be in lower coordination research center:

- [1] Education, And Studies Woman;
- [2] Science, Technology, And Environment;
- [3] Social, Economy, And Humanities; And
- [4] Sport, And Health

Study Which financed through scheme grant assignment must oriented to objectivefollowing:

1. Study development Which oriented product superior university country Jakarta
2. Push acceleration formation center superior institution (PUI) in lower coordination LPPM UNJ
3. Guard continuity study Which contributive to development product resultsresearch in accordance with the need public, world business and industry.
4. Increase confession (recognition) to results research superior UNJ; And
5. Increase downstream results study Which impact on generating incomeuniversity.

B. Criteria Proposal

Criteria And condition general recipient Grant Assignment is:

1. Own product or prototype results study development (TKT 7-9).
2. Chairman Researcher is Permanent lecturer UNJ with education degree minimum head or S3, have NIDN/NIDK, SINTA ID, and ID Scopus.
3. Topic study refers to 7 (seven) field research superior UNJ Which There is in inResearch Master Plan (RIP UNJ) 2021-2025.
4. Own tracks records study And map road study Which in accordance with field topicstudy.
5. Member researcher lecturer amount maximum 2 person Lecturer still UNJ own NIDN/NIDK.
6. Engaging minimum 2 person student in field knowledge Which relevant (format proof involvement attached).

7. No currently studies carry on (task study/permit Study).
8. Study nature multi year, maximum three year with map road Which clear;
9. Chairman researcher have record footsteps study And publication scientific adequate Whichshowed in his biodata;
10. Size Fund Study Range Rp. 70,000,000 – Rp. 100,000,000.
11. Willing sign letter statement stamped For produce outer mustin the form of:
 - Year 1**
 1. Prototype Product
 2. IPR / Patent / Patent Simple;
 - Year 2**
 1. Design Industry
 2. Publication article in Journal international reputable
 - Year 3**
 1. Feasibility Study,
 2. Certificate Design Industry,
 3. Certificate Brand,
12. Outer addition in book form has an ISBN / Proceedings International indexed Scopus
13. Proposals study saved become One files in format pdf And given Name files: Name Researcher_ **PPUI** _BLU_UNJ.pdf, Then hardcopy as much 2 (two) copy collected at LPPM UNJ.

CHAPTER 6

RESEARCH SCHEME ASSIGNMENT INSTITUTIONAL UNIVERSITY

RESEARCH



INNOVATION



COMMUNITY
SERVICE



CHAPTER 6

SCHEME STUDY ASSIGNMENT INSTITUTIONAL UNIVERSITY (PIU)

A. Room Scope Study Assignment Institutional University

University institutional research is a university-level policy research scheme intended to evaluate, build/create or develop a system, institutional, or university governance, both at the university, institution, agency and level units executor technical.

Room scope study institutional includes:

1. Study for the preparation of an academic text for a new or updated policy existing policies There is;
2. Designing a particular system/application, organization/institution, or governance useful for the progress of UNJ. Included in this scope is development or modification from system (application), organization/institution, And system manage Which Already There is.
3. Preparation of a Roadmap for a particular development area according to the tasks and functions of the unit individual work or across work units. For example, *tracer study* alumni or tracer study period waiting for work, etc.;
4. Policy evaluation or program evaluation of a policy or implementation policies, programs (activities) or implementation of programs (activities) regarding the system (application), institutional or governance certain;
5. Other coverage as long as it is relevant to and useful for system development, institutional, or layout manage the university.

Type study Which normal used in scheme study institutional in including:

1. Research & Development
2. Research evaluation (Program Evaluation)
3. Research Policy
4. Type study other throughout relevant with objective And problem study

B. Criteria Proposal

Criteria And condition general recipient Grant Assignment is:

1. Topic study refers to 7 (seven) field research superior UNJ Which There is in inResearch Master Plan (RIP UNJ) 2021-2025.
2. Size Fund Study Range Rp. 50,000,000 – Rp. 80,000,000.

3. Proposer only can become 1 chairman researcher And 1 member researcher
4. No currently task Study.
5. Proposals study saved become One files in format pdf And given Name files: Name Researcher_PIU_BLU_UNJ.pdf, Then hardcopy as much 2 (two) copy collected at LPPM UNJ.

CHAPTER 7

RESEARCH SCHEME ASSIGNMENT INSTITUTIONAL FACULTY

RESEARCH



INNOVATION



COMMUNITY
SERVICE



CHAPTER 7

SCHEME STUDY ASSIGNMENT INSTITUTIONAL FACULTY/POSTGRADUATE (PIF)

A. Room Scope Study Assignment Institutional Faculty

Faculty institutional research is a policy research scheme established by The Dean/Postgraduate Director is intended to evaluate, build/create or develop systems, institutions, or governance faculty/postgraduate.

Room scope study institutional includes:

1. Study for the preparation of an academic text for a new or updated policy existing policies There is;
2. Designing a particular system/application, organization/institution, or governance useful for the progress of UNJ. Included in this scope is development or modification from system (application), organization/institution, And system manage Which Already There is.
3. Preparation of a Roadmap for a particular development area according to the tasks and functions of the unit individual work or across work units. For example, *tracer study* alumni or tracer study period waiting for work, etc.;
4. Policy evaluation or program evaluation of a policy or implementation policies, programs (activities) or implementation of programs (activities) regarding the system (application), institutional or governance certain;
5. Other coverage as long as it is relevant to and useful for system development, institutional, or layout manage faculty / postgraduate.

Type study Which normal used in scheme study institutional in including:

1. Research & Development
2. Research evaluation (Program Evaluation)
3. Research Policy
4. Type study other throughout relevant with objective And problem study

B. Criteria Proposal

Criteria And condition general recipient Grant Assignment is:

1. Topic study refers to 7 (seven) field research superior UNJ Which There is in inResearch Master Plan (RIP UNJ) 2021-2025.

2. Size Fund Study Range Rp. 30,000,000 – Rp. 50,000,000.
3. Proposer only can become 1 chairman researcher And 1 member researcher
4. No currently task Study.
5. Proposals study saved become One files in format pdf And given Name files: Name Researcher_PIF_BLU_UNJ.pdf, Then hardcopy as much 2 (two) copy collected at LPPM UNJ.

CHA
PTER 8 RESEARCH
SCHEME PRODUCT WORK
ART AND
LITERATURE

RESEARCH



INNOVATION



COMMUNITY
SERVICE



CHAPTER 8

SCHEME STUDY PRODUCT WORK ART AND LITERATURE (PKSS)

A. Room Scope Study Work Products Art And Literature

Research Grant Research on Arts and Literary Products (FBS) is a grant research specifically intended for the Faculty of Languages and Arts, the purpose of the research This means that more and more artistic and literary works by FBS lecturers are getting recognition International And applied in society. Example work art And literature Which get International recognition such as, obtaining funding sources from Non-Governmental Organizations (NGO) International, displays works of art and literature on festival or exhibition International level through strict selection, listed in the published exhibition catalogue international Good academic nor commercial, as well as produce work art Which get award International. Topic Proposals Which proposed must refers to *roadmap* Study Group Researcher or *roadmap* Study Program Studies in FBS.

B. Criteria Proposer

1. Chairman Researcher is Lecturer still UNJ with title education minimum S2 Andown NIDN/NIDK, and ID SYNTA.
2. Topic Study refers to *roadmap* Study Group Researcher or *roadmap* Study Study program.
3. Product Artworks can form :
 - a. Visual, audio, audio visual, show (*performance*); or
 - b. Design draft (Design Product / Design Communication Visual / Design Architecture /Design Craft); or
 - c. Work Write (Novel / Rhyme / Poetry / Notation Music); or
 - d. Work preservation (Modernization art dance area).
4. Member researcher lecturer amount maximum 2 person Lecturer still UNJ own NIDN/NIDK.
5. Engaging minimum 2 person student in field knowledge Which relevant (format proof involvement attached).
6. Outer study in accordance with year proposal study.
7. Time Study 1-3 Year
8. Size Fund Study Range Rp 20,000,000,- until with Rp 50,000,000,-
9. Willing sign One letter statement For outer must study form 1 fruit IPR / book / product / model / prototype / design / artworks / social engineering.
10. Additional output form Publication Journal / Proceedings International Reputable / IPR /book has an ISBN
11. Art and Literary Products gain recognition or are applied in society with attached provisions.
12. Proposals study saved become **One files in format pdf** And given Name files: **Name Researcher_PKSS_BLU_UNJ.pdf**, Then *hardcopy* as much **2 (two)** copy collected at LPPM UNJ.

CHA PTER 9 SCHEME STUDY CANDIDATE TEACHER BIG

RESEARCH



INNOVATION



COMMUNITY
SERVICE



CHAPTER 9

SCHEME STUDY CANDIDATE TEACHER BIG (CGB)

A. Room Scope Study Acceleration Teacher Big

On year 2021, University Country Jakarta own 869 lecturer. If classified based on position functional, amount Lector as much 371 person (42.69%), Lector Head as much 208 person (23.94%), as well as Teacher big 62 person (7.13%). Performance lecturer Jakarta State University in publications, especially in international journals, is sufficient proud. Based on data recorded in the Scopus database, starting from January In 2021, Jakarta State University has recorded 2,175 international article titles reputable and be in position four between College LPTK Indonesia.

Objective program Study Acceleration Teacher Big is:

- a. Increase amount article Which rise in journal international reputable University Jakarta State;
- b. Increase amount Teacher Big in University Country Jakarta;
- c. increase confession international (*international recognition*) for results study Which done;
- d. increase quality study And amount publication scientific in journal scientific reputable international;
- e. increase *citation index* para researcher University Country Jakarta;
- f. increase quality And competence para candidate Teacher Big in University Country Jakarta; And
- g. facilitate para candidate Teacher Big Which currently or will submit proposal become Teacher Big on University Country Jakarta.

B. Criteria Proposer

Criteria And condition general proposal Incentive Study Acceleration Teacher Big is:

1. The head researcher is a permanent lecturer at Jakarta State University with a degree academic S-3, position functional Lector Head with period Work more 10 year, And own NIDN, ID SINTA, as well as ID Scopus.
2. Member researcher lecturer amount maximum 2 person Lecturer still UNJ own NIDN/NIDK.
3. Engaging minimum 2 person student in field knowledge Which relevant (format proof involvement attached).
4. Chairman researcher have record footsteps as chairman researcher adequate Which showed in *curriculum vitae* ;
5. Once become writer main / First on journal national accredited (S1/S2) /journal international / journal international reputable (indexed Scopus);
6. Condition special
 - Once get grant study competitive / assignment level area /national / Ministry / international / corporation, or Competitive internal

- College Tall, (as chairman, except study program thesis / dissertation);
or
- Once guide / help guide program doctor, **or**
 - Once test at least three student program doctor (Good in college own height nor other universities); **or**
 - As reviewer at least on 2 (two) journal international reputable different
7. Duration study One year, with map road Which clear;
 8. Amount of Research Funds Range Rp. 20,000,000,- up to Rp. 50,000,000,- per title per year. Mechanism And system method funding arranged in Letter Agreement Implementation Study; And
 9. The mandatory output of this research is 1 scientific article in a reputable international journal indexed Scopus with criteria :
 - Own SJR minimum 0.5 For proposer Which own period Work 10 until 20 year
 - Own SJR minimum 0.25 For proposer Which own period Work more from 20 year
 10. Outer Additional Publications Proceedings International Reputable / IPR / book has an ISBN
 11. Proposal study saved become **One files in format Name Researcher_PGB_BLU_UNJ.pdf with size maximum 5 M.B.** , Then uploaded to SIPP UNJ And hard copy collected 2 copy in LPPM UNJ

CHAPT

ER 10

**BASIC RESEARCH SCHEME
FACULTY / POSTGRADUATE**

RESEARCH



INNOVATION



COMMUNITY
SERVICE



CHAPTER 10

SCHEME BASIC RESEARCH FACULTY / POSTGRADUATE (D-FP)

A. Room Scope Study Faculty/Graduate Basics

Basic Research is research that produces the basic principles of technology, concept formulation and/or technology application, to proof-of-concept function and/or characteristics important in a way analytical And experimental. Target from study This is the production of new theories, methods, or policy principles that are used for scientific development. Basic Research Results have a level of technological readiness (TKT) 1-3.

B. Criteria Proposal

Criteria And condition general proposal study is:

1. Chairman Researcher is Lecturer UNJ minimum degree S2, own NIDN/NIDK, And ID SYNTA.
2. Chairman researcher own publication scientific in journal national (SYNTA 1 – SYNTA 6) /proceeding international indexed Scopus / journal international indexed Scopus.
3. Biodata proposer reflect field research Which relevant with suggested study.
4. Member researcher lecturer amount maximum 2 person Lecturer still UNJ own NIDN/NIDK and or Labschool teacher
5. Engaging minimum 2 person student in field knowledge Which relevant (format proof involvement attached).
6. No currently studies carry on (task Study).
7. Study nature multiyear with period time study 1–3 year And accompanied roadmap clear, as well as the outside will evaluated every year;
8. Topic study refers to field research superior UNJ Which There is in inResearch Master Plan (RIP UNJ) year 2021 - 2025.
9. The chief researcher has an adequate research track record as demonstrated in his biodata.
10. Results study located in levels TKT 1 - 3.
11. Size Fund Study Range Rp 15,000,000,- up to you Rp 30,000,000,-
12. Willing sign letter statement stamped For Originality Study by Researcher.
13. Willing sign letter statement stamped For fulfil outer must.
14. Produce mandatory output, namely 1 indexed reputable international journal publication Scopus or 2 publication proceedings international reputable indexed Scopus
15. Produce additional output in the form of IPR / Books with ISBN / Products / models / prototype / design / work art / manipulation social
16. Proposals study saved become **One files in format pdf** And given Name files: **Name Researcher_D-FP_BLU_UNJ.pdf**, Then **hardcopy as much 2 (two)** copy collected at LPPM UNJ.

CHAPTER 11

RESEARCH SCHEME

APPLIED FACULTY / POSTGRADUATE

RESEARCH



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CHAPTER 11

SCHEME STUDY APPLIED FACULTY / POSTGRADUATE (T-FP)

A. Room Scope Study Applied Faculty / Postgraduate

Applied Research is research aimed at obtaining solutions to a problem that exists in society, industry, government as a continuation of research base. Applied Research is a research model that is more directed towards creating innovation and development of science and technology. This research is oriented towards existing science and technology products validated in environment laboratory/field or environment Which relevant. Results Study Applied have a level of readiness technology (TKT) 4-6.

B. Criteria Proposal

Criteria And condition general proposal study is:

1. Chairman Researcher is Lecturer UNJ minimum degree S2, own NIDN/NIDK, And ID SYNTA.
2. Chairman researcher own publication scientific in journal national (SYNTA 1 – SYNTA 6) /proceeding international indexed Scopus / journal international indexed Scopus.
3. Topic study refers to field research superior UNJ Which There is in inResearch Master Plan (RIP UNJ) in 2021 - 2025.
4. Biodata proposer reflect field research Which relevant with suggested study.
5. Member researcher lecturer amount maximum 2 person Lecturer still UNJ own NIDN/NIDK and or Labschool teacher
6. Engaging minimum 2 person student in field knowledge Which relevant (format proof involvement attached).
7. No currently studies carry on (task Study).
8. Study nature multiyear with period time study 2–3 year And accompanied road map clear and external will evaluated every year.
9. Chairman researcher have record footsteps study adequate Which showed in his biodata.
10. Results study located in levels TKT 4 - 6.
11. Size Fund Study Range Rp 15,000,000,- until Rp. 30,000,000,-
12. Must own partner collaboration study Which proven with letter statement (support) which contains willingness to cooperate in study.
13. Willing sign letter statement stamped For Originality Study by Researcher.
14. Willing sign letter statement stamped For fulfil outer must.
15. Producing mandatory output in the form of 1 piece of IPR / book / product / model / prototype / designs / works of art / social engineering published in the current year (year implementation of research) and Industrial Feasible Trial documents (Instruments, Drawings, Videos, etc)
16. Produce outer addition that is Publication in journal international reputable indexed Scopus / publication in proceedings international reputable indexed Scopus.

17. The research proposal is saved into **one file in pdf format** and given a name file: **Name of Researcher_T-FP_BLU_UNJ.pdf**, then **2 (two) *hardcopies*** copy collected at LPPM UNJ.

CHAP
TER 12SCHEME STUDY
LECTURER
YOUNG FACULTY

RESEARCH



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CHAPTER 12

SCHEME STUDY LECTURER YOUNG FACULTY (DMF)

A. Room Scope Study Lecturer Young Faculty

Research for Young Faculty Researchers is oriented towards developing research studies base (*fundamental*) And or study research applied nor development product Which own impact for enhancement quality process learning student And development of science and technology according to their field of science. For that, lecturer sued For produce thinking And idea new Which can poured in formstudy.

Research grant topics for Young Faculty Researcher Grants refer to *the roadmap* research for each study program that is in accordance with the Research Master Plan (RIP) UNJ. Research for Young Faculty Researcher Grants is intended for UNJ lecturers, with Minimum S-2 education.

B. Criteria Proposal

Criteria And condition general proposal study lecturer in level Faculty is:

1. Chairman Researcher is Lecturer still UNJ with title education minimum S2,own NIDN/NIDK, and ID SYNTA.
2. Topic Study refers to *roadmap* Study Group Researcher or *roadmap* Study Program Studies.
3. Member researcher lecturer amount maximum 2 person Lecturer still UNJ own NIDN/NIDK.
4. Involves a minimum of 2 students in relevant fields of science (evidence format involvement attached).
5. No currently studies carry on (task Study).
6. Study can nature *multiyear* with period time 1-3 year And outer study in accordance with year of research proposal.
7. Size Fund Study Range Rp. 10,000,000,- until with Rp. 20,000,000,-.
8. Willing to sign a stamped statement for one publication in the journal nationally accredited Sinta 2 to 6 or publications in indexed international proceedings scopus,
9. Produce additional output in the form of 1 IPR / book / product / model / prototype / design / work art / manipulation social
10. The research proposal is saved into one file in PDF format and given the file name: Name **Researcher_DMF_BLU_UNJ.pdf** , Then *hardcopy* as much 2 (four) copy collected at LPPM UNJ.
11. Publish in Media like media print, digital media, And YouTube.

CHAP
TER 13SCHEME PkM
COLLABORATIVE
INTERNATIONAL

RESEARCH



INNOVATION



COMMUNITY
SERVICE



CHAPTER 13

SCHEME PKM COLLABORATIVE INTERNATIONAL (PkM-KI)

A. Room Scope Devotion Collaborative Society International

Devotion To Public Collaborative International (PkM-KI) is activity application IPR, application science and technology, And implementation results study international collaboration carried out by State University lecturers and students Jakarta with objective can obtain recognition from public international, introduce Indonesian science and culture abroad. PkM Activities- KI can be: stub, supplement, support or continuation of the program international collaborative. The scope of the Community Service field is appropriate with Plan Strategic Devotion Public Year 2021-2025.

B. Criteria Proposal

Criteria And condition general proposal devotion to public collaborativeinternational is

1. Topic grant PkM-KI refers on Strategic Plan Devotion To Public UNJ.
2. Chairman devotion is Lecturer still UNJ with title education minimum S2own NIDN/NIDK, ID SINTA, and ID Scopus.
3. Location Implementation PkM-KI is at in Outside Country or held in in country(if inviting Servants from Outside Country).
4. Own Letter Willingness Partner International (bodied law).
5. Must listed amount funding (Material / Non-material) Which obtained frominstitution Outside (Partner).
6. Engaging minimum 2 person student in field knowledge Which relevant (format proof involvement attached).
7. Engaging minimum 1 (One) person Lecturer still UNJ own NIDN/NIDK (as members) with discipline different science.
8. Proposer (chairman And member) only allowed recorded in 2 (two) proposal activity Devotion To Public (One become Chairman Team And One become member).
9. Devotion can nature *multiyear* with period time 1-3 year And outerdevotion in accordance with proposed year community service.
10. Size Fund Devotion Range Rp. 20,000,000,- until with Rp. 40,000,000,-
11. Outer PkM-KI is appropriate with proposed year community service:

Must:

- a. Letter Information Partner about exists enhancement empowerment Partner in accordanceproblem / Recognition from partner (format attached);
- b. Video publication activity in YouTube;
- c. Publication Article in journal ISSN and/or seminar national devotion Ber-ISBN;

Addition

- a. Publication of articles in mass media / online media; / IPR / books / products / models / prototype / design / artworks / manipulation social / etc
- 7. Willing sign letter statement stamped For fulfil outer must.
- 8. Proposed international collaborative Community Service is saved as **One files in format pdf** And given Name files: **Name of Lecturer_PkM- KI_BLU_UNJ.pdf**, then 2 (two) hardcopies are *collected* in LPPM UNJ.
- 9. Proposal And report written in Language English
- 10. Must Fill in Instrument Satisfaction Standard PkM on Link:
http://spm.unj.ac.id/?page_id=1828

CHAP TER 14SCHEME PKM INTEGRATED KKN

RESEARCH



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CHAPTER 14

SCHEME PKM INTEGRATED KKN (PKM-KKN)

A. Room Scope Devotion To Public integrated KKN

Devotion to Public Integrated Studying Work Real (PkM-KKN Thematic) with the University-scheme it is an activity of implementing IPR, applying science and technology, or implementation of research results conducted by UNJ lecturers and students in public in built-territory. Implementation various results study, application IPR, And The application of science and technology within the university is expected to provide benefits for enhancement quality, enhancement productivity, enhancement efficiency, enhancement competence (hard-skills or soft-skills), improving people's welfare, or problem-solving problems Which customized with condition And urgency Which there is in something public. Theme activity PkM-KKN can character: stub, complement, support nor continuation program. Room scope field devotion to public in accordance with Plan Strategic Devotion Public Year 2021-2025.

B. Criteria Proposal

Criteria And condition general proposal devotion to public integrated Studying Work Real Thematic (PkM-KKN Thematic) as follows:

1. Topic activity PkM-KKN refers on Strategic Plan Devotion To Public University Country Jakarta.
2. Chairman devotion is Lecturer still UNJ with title education minimum S2, own NIDN/NIDK, and ID SYNTA.
3. Public in region built in activity PkM-KKN can shaped public (homogeneous or heterogeneous) in something region built village, or public Which Work in private institutions or country.
4. Carrying out PkM-KKN activities in the Jakarta State University target area (*list region attached*).
5. Proposal activity PkM-KKN shaped proposal PkM-KKN group.
6. Must involve minimum 5 elementary school 10 student Which has go through 100 SKS(students will get recognition KKN Courses 2 credits).
7. Engaging minimum 1 (One) person lecturer (as member) with discipline knowledge Which different.
8. Own Letter Willingness from chairman or leader public (bodied law).
9. Outer PkM-KKN University in accordance with year proposal devotion public

Must:

- a. Letter Information Partner about exists enhancement empowerment Partner in accordance problem / Recognition of partner (format attached);
- b. Publication videos activity in YouTube;
- c. Make Report KKN Student

Addition

- a. Publication Article in journal ISSN /seminar national devotion Has ISBN / Publication articles in the mass media / IPR

10. Based need region Which is application IPR, application science and technology, or implementation results study Which done in a way sustainable as well as can increase public welfare.
11. Biodata team proposer reflect grove knowledge Which relevant with proposal devotion.
12. Topic grant PkM-KKN refers on Strategic Plan Devotion To Public UNJ.
13. Proposals for community service integrated with KKN are in the form of community service proposals group.
14. Proposers may only be 1 chairman and 1 community service member Which funded by BLU UNJ.
15. Service can be *multiyear* with a period of 1-3 years and outcomes devotion in accordance with proposed year community service.
16. Size Fund Devotion Range Rp. 15,000,000,- until with Rp. 25,000,000,-
17. The applicant for community service integrated with KKN signs the letter statement The outside must be stamped.
18. Proposals for Community Service Integrated Real Work Lectures are saved become **one file in format pdf** And given Name files: **Name of Lecturer_PkM-KKNU_BLU_UNJ.pdf**, Then *hardcopy* as much 2 (two) copy collected at LPPM UNJ.
19. Must Fill in Instrument Satisfaction Standard PkM on Link: http://spm.unj.ac.id/?page_id=1828

CHAPTER 15

PKM ASSIGNMENT

SCHEMEREGION

BUILDING

SUPERIOR

RESEARCH



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CHAPTER 15

SCHEME PKM ASSIGNMENT REGION BUILDING SUPERIOR (PkM-PWBU)

A. Room Scope PkM Assignment Region Built Superior

In frame acceleration formation Village Built College Tall Which can push well-being public, so LPPM set scheme Grant PkM Assignment Featured Development Area (PkM-PWBU). This grant is given to service groups which is incorporated under the Center for Science and Technology Excellence (PUI) which was formed by LPPM based on field topic devotion, leader center / faculty, And has own region built. Focus from scheme PkM Group Assignment Devotion Superior in accordance with Strategic Plan devotion that is:

- [1] Education;
- [2] Environment;
- [3] Alleviation Poverty;
- [4] Art And Culture;
- [5] Creative Industries

B. Criteria Proposal

Criteria and condition general proposal devotion to public Assignment Region Built Superior is:

1. Topic grant PkM-PWBU refers on Strategic Plan Devotion To Public UNJ.
2. Chairman devotion is Lecturer still UNJ with title education minimum S2, own NIDN/NIDK, and ID SYNTA.
3. Carry out activity PkM-PWBU in Region Built University Country Jakarta
 - a. Cisaat, Regency. Sukabumi - Java West
 - b. Indramayu - West Java
 - c. Jatinegara People, Pulo Gadung - DKI Jakarta
 - d. Island One thousand - DKI Jakarta
4. The community in the target area in PkM-PKPU activities can take the form of a community (homogeneous or heterogeneous) in a village-assisted area, or the people who work in it institution private or country
5. Involves a minimum of 2 students in relevant fields of science (evidence format involvement attached).
6. Involves a minimum of 1 (one) lecturer (as a member) with the same scientific discipline different.
7. Own Letter Willingness from chairman or leader public (bodied law).
8. The University's PkM-KKN output is in accordance with the proposed year of community service Must
 - a. Letter Information Partner about exists enhancement empowerment Partner in accordance problem / Recognition of partner (format attached);
 - b. Publication videos activity in YouTube;
 - c. Board Name proof cooperation Village Built Which placed in Region Built

Addition

- a. Publication Article in journal ISSN /seminar national devotion Has ISBN /Publication articles in mass media / IPR / etc
10. Based on regional needs, namely the application of IPR, application of science and technology, or implementation results study Which done in a way sustainable as well as can increase public welfare..
11. Biodata team proposer reflect grove knowledge Which relevant with proposaldevotion.
12. Proposer only can become 1 chairman And 1 member devotion to public Which funded BLU UNJ.
13. Devotion can nature multiyear with period time 1-3 year And outer devotion according to year dedication proposal public.
14. Size Fund Devotion Range Rp. 30,000,000,- until with Rp. 50,000,000,-
15. Proponents of PWBU community service sign an external statement lettermust stamped.
16. Proposed Community Service Assignments for Featured Development Areas are saved become One files in format pdf And given Name files: Name Lecturer_PkM-PWBU_BLU_UNJ.pdf, then 2 (two) hardcopy copies were collected atLPPM UNJ.
17. Must Fill in Instrument Satisfaction Standard PkM on Link:
http://spm.unj.ac.id/?page_id=1828

CHAPTER 16

REGIONAL PKM SCHEME BUILDING SUPERIOR FACULTY

RESEARCH



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CHAPTER 16

SCHEME PKM REGION BUILT SUPERIOR FACULTY (PkM-WBUF)

A. Room Scope PkM Region Built Superior Faculty

In frame acceleration formation Village Built College Tall Which can push well-being public in level Faculty And Postgraduate, so LPPM establishing the PkM Grant scheme for Facilitated Leading Areas (PkM-WBUF). This grant given to service groups in service topic areas, and already have an area built Which set by each Faculty And Postgraduate. Focus from scheme PkMRegion Built Superior Faculty in accordance with Strategic Plan devotion that is:

- [1] Education;
- [2] Environment;
- [3] Alleviation Poverty;
- [4] Art and Culture;
- [5] Creative Industries

B. Criteria Proposal

Criteria And condition general proposal devotion to Region BuiltSuperior Faculty (PkM-WBUF) as following:

1. Topic grant PkM-WBUF refers on Strategic Plan Devotion To Public UNJ.
2. Chairman devotion is Lecturer still UNJ with title education minimum S2,own NIDN/NIDK, and ID SYNTA.
3. Carrying out PkM-PWBU activities in the Jakarta State University target area determined by each Faculty and Postgraduate
4. The community in the target area in PkM-WBUF activities can take the form of a community (homogeneous or heterogeneous) in a village-assisted area, or the people who work in it institution private or country
5. Involves a minimum of 2 students in relevant fields of science (evidence format involvement attached).
6. Involves a minimum of 1 (one) lecturer (as a member) with the same scientific discipline different.
7. Own Letter Willingness from chairman or leader public (bodied law).
8. The University's PkM-WBUF output is in accordance with the proposed year of community serviceMust
 - a. Letter Information Partner about exists enhancement empowerment Partner in accordanceproblem / Recognition of partner (format attached);
 - b. Publication videos activity in YouTube;
 - c. Board Name proof cooperation Village Built Which placed in Region Built

Addition

- a. Publication Article in journal ISSN /seminar national devotion Has ISBN /Publication articles in mass media / IPR / etc

18. Based on regional needs, namely the application of IPR, application of science and technology, or implementation results study Which done in a way sustainable as well as can increase public welfare..
19. Biodata team proposer reflect grove knowledge Which relevant with proposaldevotion.
20. Proposer only can become 1 chairman And 1 member devotion to public Which funded BLU UNJ.
21. Devotion can nature multiyear with period time 1-3 year And outerdevotion according to year dedication proposal public.
22. Size Service Fund Range Rp. 5,000,000,- until with Rp. 25,000,000,-
23. Proposer devotion to public PWBU signed letter statement outermost stamped.
24. Proposal Devotion to Public Assignment Region Built Superior savedbecome One files in format pdf And given Name files: Name of Lecturer_PkM-WBUF _BLU_UNJ.pdf, then hard copy as much 2 (two) copy collected in LPPMUNJ.
25. Must fill out the PkM Standard Satisfaction Instrument on the link:http://spm.unj.ac.id/?page_id=1828

CHAPTER 17
PKM PROGRAM
SCHEMEWORLD OF
BUSINESS PARTNERSHIP,
local government, AND
INSTANCE
EDUCATION

RESEARCH



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CHAPTER 17
PKM SCHEME PARTNERSHIP WORLD OF BUSINESS, REGIONAL
GOVERNMENT AND AGENCY EDUCATION (PkM-KDUPIP)

A. Room Scope Devotion Public Program Partnership World Business, local government, And Educational Institutions (PkM-KDUP IP)

Devotion to public Program Partnership World Business, local government, And Institution Education (PkM-KDUPIP) is activity implementation results study, application of IPR, and use of science and technology carried out by lecturers and UNJ students in private institutions (business or industry) or local government. Implementation of various research results, application of IPR, and utilization of science and technology schemes The university is expected to provide benefits for improving quality, enhancement productivity, efficiency, well-being life public, or *problem-solving* problems that are adapted to conditions and needs there is in public foster partners. Activities can character: stub, complement, support nor continuation program. Room scope field Devotion To Public in accordance with Plan Strategic Devotion Public Year 2021-2025.

B. Criteria Proposal

General criteria and requirements for proposing a Community Service Program Partnership World Business, local government, And Institution Education (PkM-KDUPIP) asfollowing:

1. Topic grant PkM Program Partnership World Business, local government, And Institution Education (PkM-KDUPIP) refers to the Community Service Strategic Plan UNJ.
2. The Chief Researcher is a permanent lecturer at UNJ with a minimum of a Master's degree, own NIDN/NIDK, and ID SYNTA.
3. There is Letter Willingness from Partner body law (in the form of company private, or Government Area in Indonesian legal territory).
4. Must report the amount of funding (material/non-material) obtained from Program Partnership World Business, local government, And Institution Education (PkM-KDUPIP)(Partner).
5. Outer PkM-KDUPIP in accordance with year proposal devotion public

Must:

- a. Letter Information Partner about exists enhancement empowerment Partner in accordanceproblem / Recognition of partner (format attached);
- b. Publication videos activity in YouTube;

Addition

- a. Publication Article in journal ISSN /seminar national devotion Has ISBN / Publication articles in the mass media / IPR
6. Must involve minimum 3 (three) student in field knowledge Which relevant.

7. Engaging minimum 1 (One) person lecturer (as member) with discipline knowledge Whichdifferent.
8. Based need region Which is implementation results study, implementation of IPR, and sustainable use of science and technology as well can improve welfare public (*problem solving*).
9. Proposed community service for the Business World Partnership Program, PEMDA, And Educational Institutions in the form of a group service proposal.
10. Proposer (chairman And member) only allowed recorded in 2 (two) proposal activity Devotion To Public (One become Chairman Team And One become member).
11. Implementation devotion can nature *multiyear* with period time 1-3 year And appropriate service output with year proposal community service.
12. Size Fund Devotion Range Rp. 5,000,000,- until with Rp. 20,000,000,-
13. Proposer Devotion To Public World Business, local government, And Institution Education sign statement letter outer must be stamped.
14. The proposed PkM Partnership between the Business World and the Regional Government is saved into **one file in PDF format** , given file name: **NamaDosen_PkM-KDUPIP_BLU_UNJ.pdf** , And Then *hardcopy* as much 2 (two) copies collected in LPPM UNJ.
15. Must Fill in Instrument Satisfaction Standard PkM on Link: http://spm.unj.ac.id/?page_id=1828

CHAP TER 18 CLOSING

RESEARCH



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CHAPTE

R 18

CLOSING

Completion Book Guidelines Study And Devotion To Public Which consists from Grant Study Collaborative International, Study Collaborative National, Innovation Product Research, Research Assignment Center for Science and Technology Excellence, Research Assignment Institutional University, Study Assignment Institutional Faculty, Study Product Work Art And Literature, Study Candidate Teacher Big, Study Base Faculty/Postgraduate, Faculty/Postgraduate Applied Research, Young Faculty Lecturer Research, Collaborative PkM International, KKN Integrated PkM, Assignment PkM Built Area Featured, PkM Faculty Leading Areas, as well as the PkM Business World Partnership Program, PEMDA, And Institution Education This through process And through stages improvement Which repeatedly- repeat. Blessing effort all Team Compiler And Synchronizer Book Guide Guidelines Study Faculty and Community Service in 2022 can be completed. Therefore, flavor I'm grateful proper raised to Lord Which Maha One on His approval Book Guidelines This has been resolved well.

This guidebook is a clear reference in carrying out research activities And devotion to public, specifically for para lecturer as perpetrator main activity research and community service. This manual is also a reference clear for managers of research activities and community service in the environment University Country Jakarta including team expert Which escort start process selection until to reporting stage. By referring to this guidebook, stakeholders in faculties for research activities and community service can carry out their functions well.

Although this manual has been prepared with the utmost care, it is not close possibility exists imperfection. For That, suggestion And critics very It is hoped that this guidebook will be more perfect for the coming period. Hopefully Book this guide can control activity study And devotion to community in higher education so that they are able to produce outcomes that can provide donation Which means For lift competitiveness Indonesia in in level world.

LIST REFERENCES

RESEARCH



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LIST REFERENCES

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- Guide to Implementing Research and Community Service in Higher Education Edition XII Year 2018 Directorate Research And Devotion to Public, Directorate General for Strengthening Research and Development of the Ministry of Research, Technology and Higher education
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Strategic Plan for Community Service for 2021-2025. Research institutions And Devotion
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Statute University Country Jakarta
Constitution No 13 Year 2016 neighbor Patent
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ATTACHMENTS

RESEARCH



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Attachment 1. Stages Management Study

By general, stages activity study covers announcement, proposal, selection/appointment, determination, implementation, supervision, reporting, And evaluation output. Timetable all stages activity the be delivered by LPPM through choose menu **upload proposals** on the website <http://lppm.unj.ac.id/>, posters, circulars and/or via other media. The authority for each research stage is based on the research performance group Which regulated in the following provisions:



Diagram Channel Stages Management Study

1. Stage Announcement

Cycle management study started with LPPM announce receptionproposal study in a way online through page *website* LPPM or other media .

2. Stage Proposal

Proposal proposal done by lecturer, is known by Dean, Approved by ChairmanLPPM then select menu **upload proposal** on the website <http://lppm.unj.ac.id/>

3. Stage Selection/Appointment

Selection proposal done by the team reviewer external in a way on line.

4. Stage Determination

Determination proposal Which worthy For funded arranged with provision as following:

- Chairman LPPM set proposal study Which will funded, based on results selection;
- Size cost Which set is price *output* sub output study;
- Determination proposal study Which funded informed through page website LPPM or LPPM circular letter.

5. Stage Implementation

Stage implementation study arranged with provision:

- a. Announcement results selection proposal And determination winner grant through page <http://lppm.unj.ac.id> or letter circular LPPM.
- b. Signing contract study between PPK LPPM UNJ with lecturer recipient grant Study.
- c. Process signing contract And melting fund study based on pattern management finance BLU UNJ.
- d. Implementation study refers on contract study.
- e. Contract Study at least containing :
 1. Para party Which involved contract study, in matter This PPK LPPM UNJ (party First, and Lecturer recipient grant Party research second)
 2. Base making /room scope contract
 3. Amount fund And mechanism melting fund study Which divided in 2 stage(stage I amounted to 70% and phase II amounted to 30%)
 4. Validity period contract
 5. Target Outer
 6. Right And obligation
 7. Reporting study
 8. Monitoring And evaluation
 9. Change team executor And substance study
 10. Tax
 11. Riches Intellectual
 12. *Force majeure*
 13. Penalty
 14. Dispute

6. Stage Supervision

Target supervision covers executor study (researcher) And organizer study each follow the rule:

- a. Monitoring And Evaluation Researcher
 - 1) Supervision implementation study must done by LPPM in form activity monitoring and evaluation (Monev)
 - 2) Every title research is mandatory Monev by 2 person reviewer or appropriate provision set by university.
 - 3) Monev can done by *reviewer* external.
 - 4) *Reviewers* external PT determined by Chairman LPPM
 - 5) Results Monev be delivered to dean.
- b. Monitoring And Evaluation Institution
 - 1) LPPM organize monitoring And evaluation For implementation study
 - 2) Activity monitoring And evaluation done by team monitoring And evaluation institution appointed by LPPM / University
 - 3) Form Evaluation Monitoring And Evaluation served in Book Guide Study
 - 4) Team monitoring And evaluation institution must report to LPPM / University.
 - 5) LPPM / University must give bait come back to institution For

enhancement guarantee quality Which sustainable.

7. Stage Reporting

Research implementers are obliged to provide progress reports, year-end reports And report end research follows the following provisions.

- The Research Team Leader is required to report progress on research outputs and keep daily records activity Study in accordance date And specified time.
- Chairman Team Researcher must make Report End Year Study.

8. Stage Evaluation Results Study

Stage evaluation results study follow provision as following.

- The research implementer is obliged to submit a report on the research results which constitute final report on research implementation and design of other research outputs Which has been promised
- Assessment is carried out by the Assessment Committee and/or Research Output Reviewers For evaluate appropriateness on implementation study based on report results study and design research output other.
- Committee Evaluation and/or *Reviewers* outer study give recommendation to LPPM form rating result Which consists on:
 - Percentage level success study in accordance with proposal study Which submitted;
 - Suggestion And input related suitability budget study with results study;
 - Suggestion And input related continuity study; And
- Implementation contract study Which in accordance with rule scientific And provisioncontract research cannot be stated fail.
- Evaluation about fulfillment rule scientific contract study done based on recommendation *reviewer* about outer study.

Timetable Tentative Implementation Study

No	Descripti on Activity	Mont h											
		1	2	3	4	5	6	7	8	9	10	11	12
		Proposals New											
1	Announcement proposal proposal												
2	Proposal proposal												
3	Evaluation proposal												
4	Discussion proposal And visit field team expert to proposer/unit proposer (If There is)												
6	Determination proposal Which funded												
		Funding Activity											
7	Announcement proposal Which funded												
8	Contract												
9	Implementation study												
10	Report progress												
11	Supervision (Monitoring And evaluation) internal												
12	Report annual/final												
13	Seminar Results / Evaluation outer												

Attachment 2. Systematics Proposal Study

The maximum number of Research Proposals is 20 pages (not including the cover page, page validation, And attachment), Which written using *fonts Times New Romance* size 12 with a line spacing of 1.5 spaces except for single-spaced summaries and A-4 paper size as well follow systematic as follows:

1. PAGE COVER

2. PAGE ENDORSEMENT

3. LIST CONTENTS

4. SUMMARY (*maximum 1 page*)

Summary containing problem And objective study Which want to achieved as well as target special Which what you want to achieve *and the research methodology* that will be used to achieve the goal. Summary must capable elaborate in a way carefully stages study And channel study briefly and about plans activity study Which proposed.

5. CHAPTER 1. INTRODUCTION

- a. **Background back** ; Describe background behind And problem Which will researched,
- b. **State of the arts** ; Bring it up *state of the art* in field Which researched, use References primary references (reputable journals) that are relevant and up-to-date by prioritizing results study on journal scientific,
- c. **Problem formulation and problem limitations** ; Description of points based on findings description background and *state of the arts* .
- d. **Objective research** ; For points points objective study For answer from restrictions problem. Describe the specific objectives and urgency (priority) of the research. Explain that too what findings/innovations are targeted and their implementation in order to support them development and development of science and technology-social culture.

6. CHAPTER II. REVIEW REFERENCES

In chapter II, theoretical studies and research results in the field studied are presented. use relevant primary reference literature (reputable journals). recent (5 years final) with prioritize results study on journal scientific.

- a. **Research roadmap** ; Create a strategic plan and research road map in the field study.
- b. **Study of research results** ; Describe the results that have been published relevant with study Which will done based on source journal reputable.

7. CHAPTER III. METHOD STUDY

A brief explanation regarding the objectives and research methodology adopted. Be equipped with chart flow study (*flow charts*) Which describe What Which Already implemented and what will be done . The research chart must be made in its entirety with clear stages, where to start, what the annual output will be, location study, and indicators that achievement measurable.

8. CHAPTER IV. COST AND TIMETABLE STUDY

1. Budget Cost

The budget justification is prepared in detail in accordance with PMK no. 106 and attached in accordance with format Attachment 1 from Proposals Study. As for summary budget costs are arranged according to the format in the attachment 14.

2. Timetable Study

The research schedule is arranged in the form of *a bar chart* for the research plansubmitted and according to the format on Attachment 15.

9. LIST REFERENCES

The bibliography is arranged based on the name and year system (APA / *American Psychology Association*). Only References Which quoted in proposal study Which be included in Bibliography. 80% of the references referred to must come from reputable journal articles relevant And maximum rise not enough or The same with 5 (five) year from time proposal.

10. ATTACHMENT

Entire document And documentation Which related proposal study Which will held

Attachment 3. Systematics Report Study

The implementation of the research will be monitored and evaluated by external assessors. Monitoring results And evaluation reported by LPPM through menu upload proposal on website <http://lppm.unj.ac.id/> . Furthermore evaluator LPPM do monitoring And evaluation centralized regarding the implementation of research in higher education after reviewing the results of monitoring and internal evaluation included on the LPPM website. Results evaluation centralized evaluation and uploaded online via the website <http://lppm.unj.ac.id>. At the end of implementation research, each implementer reports the results of research activities in form compilation outer study.

Every executor must report implementation study with do things following:

- a. Taking notes all activity implementation program on Book Notes Daily Activities (logbook) And fill in activity daily in a way routine counted since signing agreement devotion in accordance with format
- b. LPPM prepare instrument evaluation monitoring And evaluation activity study
- c. Send report activity study to LPPM Which has signed Dean
- d. Sending documents report in pdf format with a maximum file size of 5 MB to page <http://lppm.unj.ac.id> And e-mail lppm@unj.ac.id.

COVER PAGE PAGE

ENDORSEMENT

PAGE INVOLVEMENT STUDENTLIST

CONTENTS

SUMMARY (maximum 1 page)

CHAPTER I. Introduction

- a. Background behind;
- b. State of the arts;
- c. Formulation problem And restrictions problem;
- d. Objective study; For points

CHAPTER II. REVIEW REFERENCES

- a. Map road study;
- b. Study results results study;

CHAPTER III. RESEARCH

METHODS CHAPTER IV. RESULTS

AND DISCUSSION

CHAPTER V. OUTDOOR AND TARGET ACHIEVEMENTS

CHAPTER VI. BUDGET COST AND TIMETABLE ACTIVITY

- a. Budget
- b. Timetable Activity

CHAPTER VII. CONCLUSIONS AND

RECOMMENDATIONS

REFERENCES

ATTACHMENT

Field Knowledge :

SCHEME STUDY



J U D U L P E N E L I Q I A N

TEAM RESEARCHER

Chairman Researcher : NIDN.
Research Member 1 : NIDN.
Research Member 2 : NIDN.
Research Member 3 : NIDN.

FACULTY
UNIVERSITY COUNTRY JAKARTA
Month, year

Attachment 5. Color Cover Scheme Study

NO	SCHEME	COLOR COVER
1	Scheme Study Collaborative International (KI)	Yellow
2	Scheme Study Collaborative National (KN)	Red
3	Scheme Study Product Innovation (PIN)	Dark blue
4	Scheme Study Assignment Center Superior SCIENCE AND TECHNOLOGY (PPUI)	Orange
5	Scheme Study Assignment Institutional University (PIU)	White
6	Scheme Study Assignment Institutional Faculty (PIF)	Chocolate Old
7	Scheme Study Product Work Art And Literature (PKSS)	Red Young
8	Scheme Prospective Research Teacher Big (CGB)	Chocolate Young
9	Scheme Study Base Faculty / Postgraduate (D-FP)	Fakutlas flag
10	Scheme Study Applied Faculty / Postgraduate (T-FP)	Fakutlas flag
11	Scheme Study Lecturer Young Faculty (DMF)	Blue Young

**PAGE ENDORSEMENT
RESEARCH(SCHEME)**

Title Research :
.....
Code/Field Knowledge : /
Identity Chairman Researcher :
a. Name Complete :
b. NIDN :
c. Position Functional :
d. Program Study :
e. Number HP :
f. Address email (e-mail) :
Identity Member Researcher 1 :
a. Name Complete :
b. NIDN :
c. Position Functional :
d. Program Study :
Identity Member Researcher 2 :
a. Name Complete :
b. NIDN :
c. Position Functional :
d. Program Study :
etc.
Student Involved :
Cost Study Overall :
Inkind Funds :

Jakarta,

Know,
Dean of Faculty

Researcher,

.....
NIP.:

.....
NIP.:

Agree,
Chairman of the Institution Study And Devotion to Public
University Country Jakarta

.....
NIP.

Note:

1. Upload Proposals Enough use signed from researcher And dean/WD 1.

Attachment 7. Schedule Study

No.	Stages Study	Year						
		1	2	3	4	5	6	7
1	Preparation Study							
2	Drafting Instrument							
3	Validation Instrument							
4	Collection data Field							
5	Processing data							
6	Analysis data							
7	Report Study							

Note: This table is an example of a research schedule, researchers can add to its stages research or month of implementation in accordance need.

Attachment 8. Signed Statement of Research Originality by the ResearcherWet Ink
Blue



MINISTRY OF EDUCATION AND CULTUREUNIVERSITY
COUNTRY JAKARTA

INSTITUTION STUDY AND DEVOTION TO PUBLIC

Ki Building Hadjar Dewantara Lt.6 - 7, Road Rawamangun Advance, Jakarta 13220

Telephone/Fax: 021-4890856,Page: <http://lppm.unj.ac.id> ; e-mail: lppm@unj.ac.id ;

LETTER STATEMENT ORIGINALITY

Which marked hands down This:

Name :

NIP / NIDN :

Rank / Group :

Position Functional :

Address :

.....

.....

Hereby declare that my research proposal with _
title

.....

..... Which proposed in skim Study For year
budget in nature original And Not yet Once financed by institution / source
other funds.

If at a later date there is any discrepancy with this statement, I willing to be sued and
processed in accordance with applicable regulations and returned all over cost research that
already received to cash country.

Thereby statement This made with actually And with actually.

Researcher,

Signed + Stamp

.....

NIP.

Appendix 9. Format of Researcher's Statement of Willingness to Obtain Publication in National Journals, Reputable International Journals, and International Proceedings Reputable.



MINISTRY OF EDUCATION AND CULTURE
UNIVERSITY
COUNTRY JAKARTA

INSTITUTION STUDY AND DEVOTION TO PUBLIC

Ki Building Hadjar Dewantara Lt.6 - 7, Road Rawamangun Advance, Jakarta 13220

Telephone/Fax: 021-4890856, Page: <http://lppm.unj.ac.id> ; e-mail: lppm@unj.ac.id ;

LETTER STATEMENT WILLINGNESS PUBLICATION

Which marked hands down This:

Name :
NIP / NIDN :
Rank / Group :
Position Functional :
Address :
.....
.....

With This state that researcher willing sign Letter Statement Researcher about obligation publish journal (national, journal international reputable, And proceedings international reputable) Which published on year walk (year implementation study).

If in Then day found no appropriate with statement This, so I willing return all over research costs Which Already accepted to UNJ.

Thereby statement This made with actually And with actually.

Researcher,

Signed + Stamp

.....
NIP.

Attachment 10. Stages Management Devotion

In general, the stages of service activities include announcing acceptance of the proposal, proposal, selection/appointment, determination reception, implementation, supervision, reporting, and output assessment. The schedule for all stages of these activities was submitted by LPPM through page website LPPM, poster, letter circular and/or through media other. The authority for each stage of service is based on performance groups dedication is regulated as below:

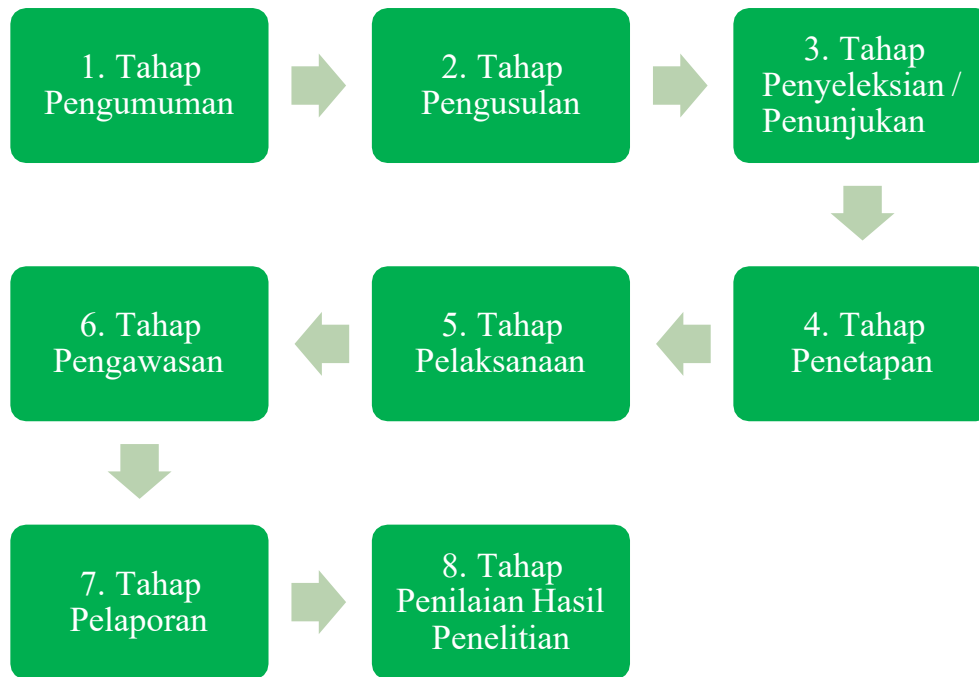


Diagram Channel Stages Management Study

1. Announcement Proposal Proposals

Cycle management proposal proposal started with LPPM announce accept service proposals online via the LPPM *website* or media others .

2. Proposal Proposals

Proposal proposal done by lecturer, is known by Dean, Approved by Chairman LPPM Then uploaded on menu **upload proposal** on website <http://lppm.unj.ac.id/> .

3. Procedure Selection/Appointment

Selection proposal done by team reviewer external Which has appointed by LPPM in a way on line.

4. Stage Determination

Determination proposal Which worthy For funded arranged with provision as following:

- a. Chairman LPPM set proposal devotion Which will funded, based on results selection;
- b. Size cost Which set is price *output* Standard Cost Output (SBK);
- c. Determination proposal devotion Which funded informed through page LPPM website or letter LPPM circular.

5. Stage Implementation

Stage implementation devotion arranged with provision:

- a. Announcement results selection proposal And determination winner grant through page <http://lppm.unj.ac.id> or letter LPPM circular.
- b. Signing contract study between PPK LPPM UNJ with lecturer Research grant recipients.
- c. Process signing contract And melting fund devotion based on financial management patterns BLU UNJ.
- d. Implementation devotion refers on contract devotion.
- e. Special scheme PkM-KKN University And Faculty, chairman proposer must register the students involved with SIAKAD and provide assessments with weight of 2 credits.
- f. Contract dedication at least containing :
 - 1) The parties involved in the research contract, in this case PPK LPPM UNJ (party First, And Lecturer grant recipients Study party second)
 - 2) Base making / room scope contract
 - 3) Amount fund And mechanism melting fund study Which divided in 2 stage (stage I by 70% and stage II is 30%)
 - 4) Validity period contract
 - 5) Target Outer
 - 6) Right And obligation
 - 7) Reporting study
 - 8) Monitoring And evaluation
 - 9) Change team executor And substance study
 - 10) Tax
 - 11) Riches Intellectual
 - 12) *Force majeure*
 - 13) Penalty
- 14) Dispute

6. Stage Supervision

Target supervision covers executor devotion And organizer devotion each follow the rule:

- a. Monitoring And Evaluation Devotion
 - 1) Supervision implementation devotion must done by LPPM inform activity monitoring and evaluation (Monev)
 - 2) Every title devotion must carried out monitoring and evaluation by 2 person reviewer or in accordance provisions which determined by university.

- 3) Money can be done by *reviewer* external.
 - 4) *Reviewers* external PT determined by Chairman LPPM
 - 5) Results Money be delivered to dean.
 - b. Monitoring And Evaluation Institution
 - 1) LPPM organize monitoring And evaluation For implementation devotion
 - 2) Activity monitoring And evaluation done by team monitoring And evaluation institutions that appointed by LPPM / University
 - 3) Form Evaluation Monitoring And Evaluation served in Book Guide Study and Devotion
 - 4) Team monitoring And evaluation institution must report to LPPM / University.
 - 5) LPPM / University must give bait come back to institution For enhancement quality assurance sustainable.
- 7. Stage Reporting**
- Executor devotion obliged give report progress, report end year And report end devotion follow the rule as follows.
- a. Chairman Team Devotion must report progress outer devotion, And notes daily activities Study in accordance date And time which is determined.
 - b. Chairman Team Devotion must make Report End Year Devotion as well as Report KKN Group Student (esp PkM-KKN scheme).
- 8. Stage Evaluation Results Devotion**
- Stage evaluation results devotion follow provision as following.
- a. Executor of service are required to submit a report on the results of their service is the final report on the implementation of the service and the design of the output results devotion other Which has been promised
 - b. Evaluation done by Committee Evaluation and/or Reviewers Output Research to assess the feasibility of implementing service based on report results devotion and design outer results other services.
 - c. Committee Evaluation and/or *Reviewers* outer devotion give recommendation to LPPM in the form of results evaluation Which consists on:
 - 1) Percentage of service success rate in accordance with the proposal proposed service;
 - 2) Suggestion And input related suitability budget devotion with
resu
Its devotion;
 - 3) Suggestion And input related continuity devotion; And
 - d. Implementation contract devotion Which in accordance with rule scientific And provision contract devotion cannot be stated fail.
 - e. Evaluation about fulfillment rule scientific contract devotion done based on recommendation *reviewer* about the outcome devotion.

Timetable Tentative Implementation Devotion

No	Descripti on Activity	Mont h											
		1	2	3	4	5	6	7	8	9	10	11	12
		Proposals New											
1	Announcement proposal proposal												
2	Proposal proposal												
3	Evaluation proposal												
4	Discussion proposal And visit field team expert to proposer/unit proposer (If There is)												
6	Determination proposal Which funded												
		Funding Activity											
7	Announcement proposal Which funded												
8	Contract												
9	Implementation Devotion												
10	Report progress												
11	Supervision (Monitoring And evaluation) internal												
12	Registration MK KKN to Siakad												
13	Report annual/final												
14	Seminar Results / Evaluation outer												

Attachment 11. Systematics Proposal Devotion

Proposal activity devotion to public refers on Guide Study And UNJ Community Service 2020. UNJ refers to one of the Simlitabmas **Program schemes Community Service (PkM)** which is adapted to the characteristics of scientific discipline at UNJ. The maximum dedication proposal is **20 pages** (not including the cover page, pages endorsement, and attachments), written using Times New Roman size 12 with spacing line 1.5 space And size paper A-4 as well as follow systematic with order as following:

COVER PAGE PAGE

ENDORSEMENT

IDENTITY AND GENERAL

DESCRIPTIONLIST CONTENTS

SUMMARY PROPOSAL (maximum One page)

Maximum proposal summary of 500 words containing problems, solutions and output targets which will be achieved in accordance with each community service scheme. Summary Also load description in a way carefully And short plan activity Which proposed And written with distance one space.

CHAPTER 1 INTRODUCTION

Part introduction maximum 2000 say Which containing description analysis situation And problem. Description complete section introduction scheme devotion Program Partnership Society described as follows:

1.1 Analysis Situation

On part This outlined analysis situation focus to condition latest partner Whichcovers things following:

a. For Businessman Micro/Services Service

- 1) Show profile partner Which be equipped with data And picture/photo partner situation.
- 2) Describe facet production And management business partner.
- 3) Reveal it complete Possible problem Which faced partner.

b. For Public Candidate Businessman

- 1) Show profile partner Which be equipped with data And picture/photo situationpartner.
- 2) Explain potency And opportunity business partner.
- 3) Explain And group from facet production And management business.
- 4) Reveal it all over condition issue source Power Which faced partnerc .

For Public General

- 1) Describe location partner And case Which happened/ever happened happen and supported with data And picture/photo.
- 2) Explain social, cultural, religious, health, quality of service or life aspects social.
- 3) Reveal all the problems currently being faced, for example related to issues of conflict, land ownership, the need for clean water, thuggery, blindness script And etc.

- 4) Explain problem special Which faced by partner

1.2 Problem Partner

Referring to item Analysis Situation, explain problem partner Which coversthings following This:

- a. For Businessman Micro/Services Service: determination problem priority partner Good production and management Which has agreed with partners.
- b. For group candidate businessman new: determination problem priority partner.
- c. Good production nor management For entrepreneurship Which agreed together.
- d. For Public General: state problem priority partner in facet social, culture,religious, quality service or life social.
- e. Write it down in a way clear justification proposer together partner in determine problempriority Which agreed For resolved during the implementation of the PkM program.
- f. Try priority issues nature Specific, concrete as well as truly in accordancewith needs partner.

CHAPTER 2. SOLUTION PROBLEMS

Part This maximum consists on 1500 say Which containing description all solution Which offered to solve the problems faced systematically. Description complete section solution problem can outlined as following:

1. Write down all the solutions offered to solve the problems faced partner in a way systematic in accordance with priority problem. Solutions must be related properly with problem priority partner.
2. Write it down type outer Which will generated from each solution that's good in facet production nor management business (For economic partners productive/directive to economy productive) or in accordance with solution Specific on problem Which faced partner from group public non economic/general.
3. Every solution have outer separately And as far as possible Possible measurable or can quantified.
4. If outer can form product or goods or certificate And the like, state also the specifications.
5. Make it plan achievements outer in accordance with outer Which targeted.

CHAPTER 3. METHOD IMPLEMENTATION

Method implementation maximum consists on 2000 say Which explain stages or steps in implementing the solutions offered to overcome the problem partner. In this section, you must fill in a description of the expertise and duties of each team member community service. A complete description of the implementation method section can be describedas following:

1. For Businessman Micro/Services Service, And For Group Candidate Businessman New soimplementation method activity associated with stages or steps in carry out solution from problem partners, at least in two field problem Which different being handled on partner, like:
 - a. Problem in the field production.
 - b. Problem in field management.
 - c. Problem in field marketing, And etc.
2. For Public General, state stages or steps Which taken To usecarry out solution on problem Specific Which faced by partner.

Implementation solution the made in a way systematic Which covers facet social, culture, religious, service quality or life social.

3. Describe method approach Which offered For finish problem partnerWhich has agreed together.
4. Describe How partner participation in the implementation of program.
5. Describe How step evaluation implementation program And continuity programin field after activity PkM finished held.
6. Write it down Name team proposer And explain expertise And task eachin PkM activities

CHAPTER 4. OUTDOOR AND TARGET ACHIEVEMENTS

On part This, proposer must fill in outer must And addition, year achievements, And status his achievements. Just like research outputs, service publication outputs to public Which form article required mention Name journal Which aimed And For outer in the form of a book must include Name publisher which is aimed.

CHAPTER 5. COST AND TIMETABLE ACTIVITY

5.1 Budget Cost

Justification budget arranged in a way detailed And attached in accordance with format. Summary budget cost Which submitted in table form with components such as following table.

Table 5.1. Format Summary Budget Cost Program PkM Which Filed

No	Componen t	Cost Which Proposed (Rp)
1	Honorarium for laboratory officers, collectors data, processor data, analyzer data, operator's honorarium, And honormaker system	

2	Purchase material finished use For purchase ATK, photo ocopy, correspondence, drafting report, print, binding, publication, credit, Internet, material laboratory, subscriber journal, material making tools/machines for partner	
3	Journey for survey/sampling data, socialization/ training/ accompaniment/ evaluation, Seminar/ DN Workshop-LN, accommodation-consumption, per diem/lump sum, transport	
4	Rent For equipment/machines/space laboratory, vehicle, garden test, equipment support devotion other	
Amount		

5.2 Timetable Activity

Timetable activity arranged in form *a bar chart according to the* service implementation plan to public Which submitted And in accordance with format.

LIST REFERENCES

List References arranged and written based on system number in accordance citation order. Only literature cited in the proposal for community service is included in the Bibliography.

ATTACHMENTS

Proposals submitted to LPPM will be selected by an internal or external review team set by LPPM. Instrument evaluation proposal in accordance with elements Which assessed .

Attachment 12. Systematics Report Devotion

Implementation program Devotion Public University Country Jakarta will monitored and evaluated by an external assessor. Monitoring and evaluation results are reported by LPPM through page website <http://lppm.unj.ac.id>. Furthermore evaluator LPPM do centralized monitoring and evaluation towards the implementation of service at higher education after reviewing the results of internal monitoring and evaluation included on the LPPM website. Results evaluation evaluation centralized And uploaded in a way online through page website <http://lppm.unj.ac.id>. On end of implementation devotion, every executor report activity results devotion in compilation form output of devotion.

Every executor must report implementation devotion with do things following:

- a. Taking notes all activity implementation program on Book Notes Daily Activities (*logbook*) And fill in activity daily in a way routine counted since signing agreement devotion in accordance with attached format
- b. LPPM prepares assessment instrument for monitoring and evaluating service activities to society.
- c. Send community service activity reports to the community to the LPPM has signed Dean
- d. Send seminar report documents results form article, poster And profile results implementation of community service with a maximum file size of 5 MB to page lppm@unj.ac.id . Instrument evaluation seminar results in accordance format which .

The systematic report on the implementation of community service activities is as follows:

PAGE COVER

PAGE ENDORSEMENT

STUDENT INVOLVEMENT PAGE

IDENTITY AND DESCRIPTION GENERAL

LIST CONTENTS

PROPOSAL SUMMARY

CHAPTER 1

1.1 Analysis Situation

1.2 Problem Partner

CHAPTER 2. PROBLEM

SOLUTIONCHAPTER 3. METHOD

IMPLEMENTATION

CHAPTER 4. OUTCOMES AND

ACHIEVEMENT TARGETCHAPTER 5.

COST AND TIMETABLE ACTIVITY

5.1 Budget Cost

5.2 Timetable Activity

(Description of CHAPTERS 1 to 5 adapts to the description of the
Proposal)CHAPTER 6. IMPLEMENTATION ACTIVITY
CHAPTER 7. CONCLUSIONS AND
RECOMMENDATIONS
REFERENCE
ATTACHMENTS

Attachment 13. Format Page Cover Devotion To Public

PROPOSAL/REPORT

SCHEME DEVOTION



TITLE PROGRAM*

By :

Full Name and NIDN Proposing Team Leader
Name Complete and NIDN Member Team
Proposer

FACULTY COLLEGE
YEAR

* Example of title: PkM for Jackfruit Farming Groups in Villages, Districts, Districts, Provinces and Countries
Title so that be equipped with location Village, Subdistrict, Regency, Province, and Country

Attachment 14. Cover Color Scheme Devotion To Public

NO	SCHEM E	COLOR COVER
1	PkM Collaborative International (PkM-KI)	Green Young
2	PkM Integrated KKN University (PkM-KKNU)	Green Old
	PkM Assignment Region Built Superior (PkM-PWBU)	Purple
3	PkM Built Area Faculty Excellence (PkM-WBUF)	Faculty Flag
4	PkM Program Partnership World Business, local government, And Institution Education (PkM-KDUIP)	Green Tosca

Attachment 15. Format Page Endorsement Devotion

PAGE ENDORSEMENT GRANT

..... (SCHEME)

-
1. Title Devotion :
 2. Name Partner (1) :
 - Name Partner (2) :
 3. Chairman Team Proposer
 - a. Name :
 - b. NIDN :
 - c. Position/Group :
 - d. Program Study :
 - e. College Height :
 - f. Field Skills :
 - g. Address Office/Tel/Fax/email :
 4. Member Team Proposer
 - a. Amount Members : Lecturer people,
 - b. Name Member I/field skills :/.....
 - c. Member's name II/field skills :/.....
 - d. Amount student Which involved people
 - e. Address Office/Tel/Fax/email :
 5. Location Activities/Partners (1)
 - a. Region Partner (Village/District) :
 - b. Regency/City :
 - c. Province :
 - d. Distance PT to location partner 1 (Km) :
 - e. Address Office/Tel/Fax/email :
 6. Location Activities/Partners (2)
 - a. Region Partner (Village/District) :
 - b. Regency/City :
 - c. Province :
 - d. Distance PT to location partner 2 (Km) :
 - e. Address Office/Tel/Fax/email :
 7. Outer Which produced :
 8. Period time Implementation Year
 9. Cost Total : Rp
 - Institution UNJ : Rp
 - Outside UNJ (in kind) : Rp

Jakarta, 20.....

Dean
Stamp And sign hand

Chairman Team
Proposer
Sign hand

(Name
Complete)
NIDN

(Name
Complete)
NIDN

Know Chairman
of LPPM UNJ
stamp and TTD

(Name Complete)
NIDN

Notes: Upload Proposals to SIPP is sufficient use signed from researcher And dean/WD 1

Attachment 16. Format Timetable Activity Devotion

No	Type Activity	Year number 1						Year 2nd						Year <i>n</i>					
		1	2	3	12	1	2	3	12	1	2	3	12
1	Activity 1																		
2	Activity 2																		
3																		
4																		
5																		
6	Activity nth _																		

Attachment 17. Proof Involvement Student



MINISTRY OF EDUCATION AND CULTURE
UNIVERSITY COUNTRY JAKARTA
INSTITUTION RESEARCH AND DEVOTION TO PUBLIC

Ki Hadjar Dewantara Building Floor 6 - 7, Jalan Rawamangun Muka, Jakarta
13220 Telephone/Fax: 021-4890856, Page: <http://lppm.unj.ac.id> ; e-mail:

lppm@unj.ac.id;

**PROOF INVOLVEMENT STUDENT
IN ACTIVITY STUDY / DEVOTION TO PUBLIC**

Title Study / P2M :
Scheme :
Year Funding :

NO	NAME STUDENT	NIM	FORM INVOLVEMENT	TTD
1				
2				
3				
4				
5				
Etc.				

Jakarta, 2022
Chairman Researcher/Executor P2M,

.....
NIP.

Information:

The Form of Involvement column is filled with the type of student activity, such as: data collectors, data processors, developing instruments, etc. When filled with solution thesis/assignment end student, write it down title thesis/assignment end studentthe.

Attachment 18. Format Identity And Description General

IDENTITY AND DESCRIPTION GENERAL

1. Title :

2. Team Executor:

No	Name	Position	Field Skill	Institution Origin	Allocation Time (hours/week)
1.		Chairman			
2.		Member 1			
3.		Member 2			

3. Object (audience target) Devotion to Public:

.....
.....

4. Period Implementation

Start : month: year:

Ending : month: year:

5. Proposal Cost Institution UNJ: Rp

6. Location of Service to Public:

7. Partners who involved (describe What contribution)

.....
.....

8. Problem Which found And solution Which offered:

.....
.....

9. Fundamental contribution to the target audience (describe in no more than 50 words, emphasison benefit Which obtained)

.....
.....
.....
.....

10. Plan outer form service, system, products/goods, patent, or outer other Which targeted

.....
.....

Attachment 19. Format Biodata Chairman And Team Member Proposer Study / Devotion

CHAIRMAN RESEARCHER / DEVOTION

A. Identity Self

1.	Name Complete (with title)	
2.	Position Functional	
3.	Position Structural	
4.	NIP/NIK/Identity other	
5.	NIDN	
6.	Place And Date Born	
7.	Address House	
9.	Number Telephone/Fax / MOBILE PHONE	
10.	Address Office	
11.	Number Telephone/Fax	
12.	Address e-mail	
13.	Graduate of which has Generated	
14.	Eye Studying which Captured	

B. History Education

	S-1	S-2	S-3
Name College Tall			
Knowledge field			
Entry-Graduation Year			
Title Thesis / Thesis / Dissertation			
Name Mentor / Promoter			

C. Experience Study In 5 Year Final

No.	Year	Title Study	Funding	
			Source	Qty (Million Rp)
1				
2				
etc.				

D. Experience Devotion To Public In 5 Year Final

No.	Year	Title Devotion To Public	Funding	
			Source	Qty (Million Rp)
1				

2				
etc.				

E. Experience Writing Article Scientific In Journal In 5 Year Final

No.	Title Article Scientific	Volume / Number / Year	Journal Name
1			
2			
etc.			

F. Experience Delivery Paper By Orally On Meeting / Seminar Scientific In Last 5 Years

No.	Name Meeting Scientific / Seminar	Title Article	Time And Place
1			
2			
etc.			

G. Experience Writing Book in 5 Year Final

No.	Title Book	Year	Amount Page	Publisher
1				
2				
etc.				

H. Experience Acquisition IPR In 5 – 10 Year Final

No.	Title / IPR theme	Year	Type	Number P / ID
1				
2				
etc.				

I. Experience Formulate Policy Public/Engineering Social Other In 5 Year Final

No.	Title / Theme / Type Manipulation Social Other Which Has Applied	Year	Place Application	Response Public
1				
2				
etc.				

J. Awards Received in the Last 10 years (from government, associations or institution other)

No.	Type Award	Institution Giver Award	Year
1			
2			
etc.			

All data Which I fill in And listed in biodata This is Correct And can legally accountable. If at a later date it turns out that there is no appropriate with reality, I capable accept the risk. Thereby biodata This I for actually to fulfill one of the requirements in submitting RESEARCH / DEVOTION(SCHEME).

Jakarta, / 20...
Researcher/Head Activity,

.....
NIP.

MEMBER RESEARCHER / DEVOTION 1 DST.

A. Identity Self

1.	Name Complete (with title)	
2.	Position Functional	
3.	Position Structural	
4.	NIP/NIK/Identity other	
5.	NIDN	
6.	Place And Date Born	
7.	Address House	
9.	Number Telephone/Fax / MOBILE PHONE	
10.	Address Office	
11.	Number Telephone/Fax	
12.	Address e-mail	
13.	Graduate of which has Generated	
14.	Eye Studying which Captured	

B. History Education

	S-1	S-2	S-3
Name College Tall			
Knowledge field			
Entry-Graduation Year			
Title Thesis / Thesis / Dissertation			
Name Mentor / Promoter			

C. Experience Study In 5 Year Final

No.	Year	Title Study	Funding	
			Source	Qty (Million Rp)
1				
2				
etc.				

D. Experience Devotion To Public In 5 Year Final

No.	Year	Title Devotion To Public	Funding	
			Source	Qty (Million Rp)
1				
2				
etc.				

E. Experience Writing Article Scientific In Journal In 5 Year Final

No.	Title Article Scientific	Volume / Number / Year	Journal Name
1			
2			
etc.			

F. Experience Delivery Paper By Orally On Meeting / Seminar Scientific In Last 5 Years

No.	Name Meeting Scientific / Seminar	Title Article	Time And Place
1			
2			
etc.			

G. Experience Writing Book in 5 Year Final

No.	Title Book	Year	Amount Page	Publisher
1				
2				
etc.				

H. Experience Acquisition IPR In 5 – 10 Year Final

No.	Title / IPR theme	Year	Type	Number P / ID
1				
2				
etc.				

I. Experience Formulate Public Policy/Engineering Social Other In 5 Year Final

No.	Title / Theme / Type Manipulation Social Other Which Has Applied	Year	Place Application	Response Public
1				
2				
etc.				

J. Awards Received in the Last 10 years (from government, associations or institution other)

No.	Type Award	Institution Giver Award	Year
1			
2			
etc.			

All data Which I fill in And listed in biodata This is Correct And can legally accountable. If at a later date it turns out that there is no appropriate with reality, I capable accept the risk. Thereby biodata This I for actually to fulfill one of the requirements in submitting RESEARCH / DEVOTION(SCHEME).

Jakarta, / 20...
Proposer,

.....
NIP.

Attachment 20. Format Justification Budget Study / Devotion

No.	Type Expenditure	Information	Costs are Proposed (Rp)
1	Salary and wages*	- - - - etc.	
2	Material finished use And equipment	- - - - etc.	
3	Journey	- - - - etc.	
4	Others: publications, seminars, reports,others mentioned	- - - - etc.	
	Amount		

Notes

* *Wages And Wages only for field worker And technicians*

* *Files excel can downloaded via website <https://lppm.unj.ac.id>*

Attachment 21. Format Notes Daily



MINISTRY OF EDUCATION, CULTURE,
RESEARCH AND TECHNOLOGY
UNIVERSITY COUNTRY JAKARTA
INSTITUTION RESEARCH AND DEVOTION TO PUBLIC
Ki Building Hadjar Dewantara Lt. 6 - 7, Road Rawamangun Muka, Jakarta 13220
Telephone/Fax: 021-4890856,
Page: <http://lppm.unj.ac.id> ; e-mail: lppm@unj.ac.id ;

NOTES DAILY IMPLEMENTATION STUDY AND DEVOTION

Title Study : _____

Name Proposer : _____

Members : 1. _____

2. _____

3. _____

No.	Date month Year	Activity	Percentage

.....,.....20...
Proposer,

Letters of Research Collaboration

The undersigned,

Name :
Research interests :
e-mail :
School/faculty/division :
Universities/Institutes :
Address :

hereby confirms our commitment to have research collaboration with,

Name :
Program/Faculty/School :
Universities : University Country Jakarta
Research interests :
Title of research proposals :

This letters hereby affirms my intent to be collaborator and authorship in join publications.

Approval _____, _____, 2022
Director/principal, Name,

Signature and stamp Signature

Notes: Format letter can customized with need And agreement with partner

**Letters of Collaboration
in International Community Services**

The undersigned,

Name :

e-mail :

Institution :

Address :

hereby confirms our commitment to collaborate in the international community services activities with

Name :

e-mail :

Program/Faculty/School :

Universities : University Country Jakarta

Title of proposals :

Both parties hereby state their willingness to comply with all rules and regulations pertaining to these activities and affirm their intent to conduct joint authorship in publication in regard to these international services activities.

Approval	_____ , _____, 2022
Director/principal,	Name,

Signature and stamp	Signature
---------------------	-----------

Notes: Format letter can customized with need And agreement with partner

Attachment 24. Format Letter Collaboration National

**LETTER STATEMENT WILLINGNESS PARTNER COLLABORATION
NATIONAL**

Which marked hands down This,

Name :
_____ NIDN/NIP

: _____
Rank/Group :

Position Functional : _____

Study Program/Faculty/PT : _____

Hereby declare that I am willing to become a PARTNER RESEARCH in the grant scheme
Collaboration National BLU funding University Country Jakarta with title:

Which proposed by Chairman Researcher,

Name :
_____ NIDN/NIP

: _____
Position Functional : _ Study program/faculty

: _____
PT
: University Jakarta State

For year budget 2022, with commitment as following:

1. Willing follow all over stages study until finished.
2. Willing to actively participate in every stage of research activities to achieve outer according to obligations.

If later day it turns out, I No Can fulfil commitment the, I capable receive sanctions. Thus, this statement is made truly and truly.that's right.

knowing,
Dean/Director

.....,

Researcher Partner

TTD+Stamp

Signed + Stamp

Notes:

- *Format can changed in accordance need*

- *Dean/Director And Researcher partner is lecturer from Education Tall Other*

Attachment 25. Format Letter Partner's Willingness

KOP LETTER PARTNER

LETTER INFORMATION PARTNER

Number:

Which marked hands down This,

Name : _____

Position : _____

Explain That

Name :

_____ Job

_____ :

_____ Study

Program/Faculty

_____ :

_____ PT

: University Jakarta State

Own activity study Which themed “ ”.

These activities have the potential to be developed and can produce innovative products, therefore(partner name) have been willing to partner in support implementation study so that product Which generated become worth commercial.

Thereby letter information This made For can used as it should.

.....,

Director/CEO/etc

TTD+Stamp

Notes:

- *Format can changed in accordance need*

**STATEMENT LETTER OF PARTNER'S
WILLINGNESS ACTIVITY DEVOTION TO PUBLIC
UNIVERSITY COUNTRY JAKARTA**

Which marked hands down This,

Name : _____
Position : _____
Name Institution/Foundation/Institution* : _____
Address : _____

With This state that I willing become PARTNER in activity Devotion to the University Community Jakarta State with theme/title:

Which proposed by Chairman Researcher,

Name : _____
NIDN/NIP : _____
Position Functional : _____
Study program/faculty : _____
PT : University Country Jakarta

For year budget 2022, with commitment as following:

1. Willing follow implementation devotion to public until finished.
2. Willing participate active in activity devotion to public until produce output which is mandatory according to the grant scheme.

Thereby statement This made with actually And with actually.

.....,

Partner

Signed + Stamp

Notes: Format letter can customized with need And agreement with partner

Attachment 27. Criteria Application in public And Recognition International

On IKU results Work lecturer used by public or get recognition international, Related data attributes consist of scientific papers, applied works, and works of art. Data for IKU purposes will later be obtained from PDDikti which will be sourced from a number of application that is Sisters PDDikti. Kedaireka (kedaireka.id) And or application external Ministry that is application SYNTA on page sinta.ristekbrin.go.id. Following criteria data for KPI research output:

Criteria Indicator : a. Work write scientific,	
1) Journal Scientific, Book Academic, And Chapter (Chapters) in Book Academic.	
Criteria Recognition International	Criteria Application in public
<ul style="list-style-type: none"> • Indexed by institution global Which reputable (order writer No differentiated the weight, For push collaboration international); • work / thoughts disseminated in conference or seminar international; or • work / thoughts disseminated in form article scientific popular Which published in media with reader international. 	<ul style="list-style-type: none"> • Idea in in journal, book, or chapter (chapter) used by government, company, or organization outside And applied in A project or activity; • research cited by more than 10 (ten) time by other researchers; • results study used as material teach by the lecturer other; or • book succeed published with scale distribution level national.
2) Work reference: book pocket (handbook), guidelines (guidelines), manual, book text (textbook), monograph, encyclopedia, dictionary.	
Criteria Recognition International	Criteria Application in public
<ul style="list-style-type: none"> • Published by publisher international; • used in community academic or professional international scale; • arranged with the author with background behind international; or • involved in preparation pocket book (handbook) containing thinking up to date And original from fellow academics international Which have specialization in the field. 	<ul style="list-style-type: none"> • Book pocket (handbook}, book text (textbooks, monograph used by government, company, or organization outside And applied in A project or activities.
3) Studies Case	
Criteria Recognition International	Criteria Application in public

<ul style="list-style-type: none"> • Studies case used as part learning or study in collegetall overseas. 	<ul style="list-style-type: none"> • Studies case used as material learning cases method in eye studying college national high.
--	--

4) Report study For partner	
Criteria Recognition International	Criteria Application in public
<ul style="list-style-type: none"> Fulfil all criteria success implementation in society, but at scale multilateral or international 	<ul style="list-style-type: none"> Study applied or done For institution government, company private, BUMN, BUMD, organization non-profit, or organization multilateral.

Explanation Indicator : a. Work write scientific		
Topic	Sub Topic	Explanation
Criteria Outer Scientific Indexed – Global	Definition index global	Databases journal scientific reputable tall according to discipline, topic And type publication scientific
	Example index global	Index global Which registered in SYNTA
		Index reputable global: SCOPUS, Web of Science, Microsoft Academic Research, DOAJ, CABI, Copernicus, Ebscho <i>List Keep going updated</i>
Criteria conference/seminar international as external dissemination scientific	Definition Conference international	Conference academic Which held by college tall outside country, community academic international, nor organization international with topic Which in accordance And has held in a way routine (annually, binary)
	Definition Conference international	Seminar academic Which can be <i>public lectures</i> , speech academic, nor presentation findings research in college tall outside country, community academic international nor organization international

Criteria Indicator : b. Work Applied	
1) physical product, digital, And algorithm (including prototype).	
Criteria Recognition International	Criteria Application in public

<ul style="list-style-type: none"> • Get award international; • used by company or organization government/ non-government scale international; or • there is partnership between inventor And company or organization government/ non-government scale international. 	<ul style="list-style-type: none"> • Acquire patent national; • confession association; • used by industry/companies or institution government/non-government; or • there is partnership between inventor And company or government organization/ non-government national scale.
2) Development invention with partner	

Criteria Recognition International	Criteria Application in public
<ul style="list-style-type: none"> • Work developed together with partner international or multinational. 	<ul style="list-style-type: none"> • Work funded by, developed together with, or used by industry in in country.

Explanation Indicator : b. Work Applied		
Topic	Sub Topic	Explanation
Award criteria international, association recognition , and national patents For applied work	Award international	International award for work applied (invention And innovation) Which own judging strict, Power competitive between country and reputable in accordance the field.
	Criteria award international	Criteria more carry on about award internationally recognized ones followed regulation college tall Which applies
	Confession association	Work applied acknowledged by association Which included in the Ministry's list Industry and Chamber Indonesian Trade, or other associations Which appointed in a way official by government
	Patent national	Work applied own right patent national which was officially issued by government Indonesia

Criteria Indicators: c. Work Art,	
1) Visual, audio, audio visual, show [performance)	
Criteria Recognition International	Criteria Application in public

<p>A collection of original works, not reproductions And:</p> <ul style="list-style-type: none"> • can sponsorship/ funding from organization non-government international; • listed on catalog exhibition publication international, both academic nor commercial; • is displayed in festival, exhibition, And show scale international with process selection Which strict (for example panel jury, And theme, And other-other); or • get award scaleinternational. 	<p>Collection work original, No work reproductionAnd:</p> <ul style="list-style-type: none"> • get sponsorship/ funding fromorganization non-governmental; • published in exhibition orshow national official; • get away curation party third; • method work (art methods) used for interest public like art therapy for disaster situations, implementation design which is inclusive for disabilities, and other-other; or • acquired or financed by industry or government.
<p>2) Design draft, design product, design communication visual, design architecture, design</p>	

craft	
Criteria Recognition International	Criteria Application in public
<ul style="list-style-type: none"> • Work listed in the exhibition catalogue publication international, Good academic nor commercial; • work is displayed at festivals, exhibitions, And show scale international;or • work get award scale international. 	<ul style="list-style-type: none"> • Collection work original; • Published in exhibition or show official in area nor national; • get away curation party third; • method work (art methods) used for the benefit of society like art therapy for disaster situation, application design which is inclusive for disability, and others; or • work acquired or financed by industry or government.
3) Work write novel, rhyme, poetry, notation music	
Criteria Recognition International	Application Criteria in public
<ul style="list-style-type: none"> • Work received an award (award, shortlisting, prizes) scale international; • works displayed at festivals or events show national scale; or • the work is substantially reviewed/reviewed by circles academic/practitioner international. 	<ul style="list-style-type: none"> • Original work; • work published / discussed in festivals or large-scale performance events national • work published, Good by publisher academic nor publisher commercial reputable; or • work financed by industry or government.
4) Work preservation, example: modernization art dance area	
Criteria Recognition International	Criteria Application in public
<ul style="list-style-type: none"> • Can sponsorship/ funding from organization non-government international; • work listed on catalog exhibition publication international, Good academic nor commercial; • works displayed at festivals, exhibitions, And show scale international with process selection Which strict (e.g. jury panel, theme, etc.);or • work get award scale international. 	<ul style="list-style-type: none"> • work get award scale international. • Can sponsorship/ funding from organization non-governmental; published in exhibition or show official national; • get away curation party third; or • works are acquired or financed by the sectorprivate or industry or government.

Attachment 28. Format Letter Information Application SCIENCE AND TECHNOLOGY (Recognition)

(KOP INSTANSI /MITRA)

**CERTIFICATE ON THE APPLICATION OF SCIENCE
AND TEXT ACTIVITY STUDY / DEVOTION TO PUBLIC
UNIVERSITY COUNTRY JAKARTA**

Which marked hand in below,

Name : _____
Position : _____
Name Institution/Foundation/Institution* : _____
Address : _____

With This explained that activity Study/ Devotion to Public UniversityCountry Jakarta with theme/title:

Which Held by Chairman Researcher,

Name : _____
NIDN/NIP : _____
Position Functional : _____
Study program/faculty : _____
PT : University Country Jakarta

Title SCIENCE AND TECHNOLOGY Which applied :

For budget Year 20.... has applied in activity
research/service publicthe with Impact as following **(Select Impact Which In accordance, wipe
Which No necessary) :**

1. Enhancement turnover on partner Which move in field economy
2. Enhancement quantity And quality product
3. Enhancement understanding And skills public
4. Enhancement peace /health public (partner public general)5. Other :

Thereby letter information This made with actually And with actually.

.....,

Partner

Signed+stamp/Stamp Institution

Notes:

1. Format letter can customized with need And agreement with partner
2. Wipe Which No Need

Attachment . Photo Documentation Application Results Research/Service

Attachment 29. Format Board Name Proof Village Cooperation Built



UNIVERSITAS NEGERI JAKARTA

LEMBAGA PENELITIAN DAN PENGABDIAN KEPADA MASYARAKAT
PROGRAM DESA BINAAN T.A 2022

NO. KERJASAMA :

KETUA PENGABDIAN :

LOKASI

.....

.....

UNJ Logo

**IMPLEMENTATION AGREEMENT OF
RESEARCH/COMMUNITY SERVICES
COLLABORATION**

Partner Logo

The undersigned,

1. ...Name.....,Program/Faculty/School..., University Country Jakarta
2. ...Name.....,Program/Faculty/School..., ...University.....

Research/Community Services Title:.....

I. AIM

The aim of the collaboration program are:

- a.
- b.
- c.

II. PROGRAMS/ACTIVITIES

The collaboration program will include the following programs:

- a.
- b.
- c.

III. IMPLEMENTATION

- a.
- b.
- c.

IV. PERSONNEL

The UNJ personnel whom participate in the program US following:

No	Study Programs	Faculty	Total
1	Faculty of teaching staffs students
2 teaching staffs students
	TOTAL	

V. DURATION

The Agreement shall commence from the start date of the program and shall remain in effect until the end date of the program.. The collaboration program will be implemented on

VI. FINANCIAL ARRANGEMENTS

The agreement shall not give rise to any financial obligations by one party to the other.

VII. NOTICE

This Agreement is not intended to be legally binding. It merely expresses the intentions and understanding of the Parties, that this Agreement provides a framework that outlines the major areas of co-operation.

IN WITNESS WHEREOF, the undersigned, being previously authorized, has signed the present Agreement, in duplicate, on the dates and at the places indicated below their respective signatures.

Signed By

Signed By

.....(name).....
.....(position).....
Date :

.....(name).....
.....(position).....
Date :

Attachment 31. Letter Implementation Cooperation Study And Devotion National

Logo UNJ

**COOPERATION IMPLEMENTATION LETTER
RESEARCH/DEVOTION TO PUBLIC**

Logo Mitra

On day This, date 202....., we Which marked hand inbelow:

1. Name Researcher/Servant, University Country Jakarta
2. Name researcher/servant partner,(Name institution)

agree And agreed stage Work The same in research/service topublic scheme
.....

A number of matter Which agreed is:

I. Time Implementation

Activity This will held duringmonth And started on date
..... –

II. Form Activity

- a. Form activity Which will held is as following:

No	Activity	Outer
1		
2		
3		

III. Team Researcher/Servant

No	Name	Program Studies	Information (Lecturer/St udents)	Not quite enough Answer/Role
1				
2				
3				

IV. Financing

Implementation of _____ Research/ Community Service is
funded _____ by scheme.....number contract.....

V. Closing

Things Which Not yet arranged in implementation Letter Implementation Work The
same This will discussed furthermore, in accordance with agreement second split
party And is part No inseparable with document This.

Researcher/Servant
University Country
Jakarta,

.....(Researcher/Partner
Service).....
.....(institution).....

.....(Name).....

.....(Name).....

Know
Dean/Coordinator Program
Studies

----- (Name).....

Attachment 32. Level Readiness Technology (TKT)

TKT	DEFINITION	DESCRIPTION READINESS
1	Basic principles from something technology has researched	<ol style="list-style-type: none"> 1. Has determined assumption And law base Which will used on that technology will be developed. 2. Literature studies, both theoretical and empirical, have been carried out previous research, regarding the basic principles of the technology that will be developed. 3. If There is, hypothesis study has formulated.
2	Draft technology and applications been in formulate	<ol style="list-style-type: none"> 1. Has identified equipment And system Which will used. 2. Has identified from studies literature (theoretical/empirical) that the technology that will be developed will make it possible applied. 3. Has identified design in a way theoretical And empirical. 4. The basic elements of the technology that will be known are known developed. 5. Has mastered And understood characterization component technology Which will be developed. 6. The performance of each constituent element has been predicted technology which will be developed. 7. Has done analysis beginning show that function main ones needed can working with Good. 8. Has made model And done simulation For test truth basic principles. 9. Has done study analytic For test truth basic principles. 10. Tests have been carried out on the components technology Which will developed, in a way separated can work well. 11. Tests have been carried out on the equipment used Already valid and reliable. 12. Has is known stages experiment Which will done
3	Concept and characteristics important than a technology has proven analytically And experimental	<ol style="list-style-type: none"> 1. Has done studies analytic support predictions performance elements Technology. 2. Characteristics/traits and capacities have been identified and predicted show off Work basic system. 3. Has done test laboratory For test appropriateness application technology the. 4. Has done modeling And simulation support predictions ability elements Technology.

TKT	DEFINITION	DESCRIPTION READINESS
		<p>5. This technology has been developed with The first step is to use a very mathematical model possible and can simulated.</p> <p>6. Has done study laboratory For predict performance each element Technology.</p> <p>7. Theoretically, empirically and experimentally have been known component 2 system technology etc can Work with Good.</p> <p>8. Has done study in laboratory with use data dummy.</p> <p>9. Has obtained results that technology worthy in a way scientific (studies analytic, model / simulation, experiment).</p>
4	Component technology has validated in environment laboratory	<p>1. Laboratory tests of the components have been carried out separated.</p> <p>2. Condition system For application according to user has is known (desire adopters).</p> <p>3. Results of laboratory experiments on each component show that every component can operate.</p> <p>4. Has done test function main technology in environment which is relevant.</p> <p>5. Prototype technology scale laboratory has made</p> <p>6. Study integration component has started.</p> <p>7. Process 'key' For its manufacturing has identified and studied in the laboratory.</p> <p>8. Integration system technology And design get up scale laboratory has finished (<i>low fidelity</i>).</p>
5	Component technology has validated in environment Which relevant	<p>1. Preparation production device hard has done.</p> <p>2. Has done study market (marketing research) And study laboratory for choose process fabrication.</p> <p>3. Prototype has made.</p> <p>4. Supporting equipment and machines have been tested in laboratory.</p> <p>5. Integration system has finished with level accuracy tall (high fidelity), Ready tested on environment real/simulated.</p> <p>6. Has done enhancement accuracy (fidelity) system prototype.</p> <p>7. Laboratory conditions have been modified so that similar with environment actually.</p> <p>8. Process production has assessed (<i>review</i>) by part manufacture</p>

6	Model or	1. Condition environment operation actually has is known. 2. Need investment For equipment And process manufacturing hasidentified.
---	----------	--

TKT	DEFINITION	DESCRIPTION READINESS
	Prototype has been tested in environment Which relevant	<p>3. <i>Machinery and Systems</i> (M & S) for technology system performance in the operating environment.</p> <p>4. The manufacturing/manufacturing department approves and accepts the result testing laboratory.</p> <p>5. Prototype has tested with accuracy/ fidelity laboratory which high on simulation environment operational (environment Actually).</p> <p>6. Test results prove technically feasible (<i>engineering feasibility</i>).</p>
7	Prototype has been tested in environment Actually	<p>1. Equipment, process, method And design technique has identified.</p> <p>2. Process And procedure fabrication equipment start tried out.</p> <p>3. Equipment process And equipment test/inspection tried out in a production environment.</p> <p>4. Draft design drawing has complete.</p> <p>5. Equipment, process, method And design technique has developed And start tried out.</p> <p>6. Calculation estimation cost has validated (<i>design to cost</i>).</p> <p>7. Process fabrication in a way general has understood with Good.</p> <p>8. Almost all function can walk in environment/conditions operation.</p> <p>9. Prototype complete has demonstrated on simulation environment operational.</p> <p>10. Prototype system has tested on trials field.</p> <p>11. Ready for initial production (<i>Low Rate Initial Production</i> -LRIP).</p>
8	System Technology is complete and fulfill condition (<i>qualified</i>)	<p>1. The form, fit and function of components are compatible with system operation.</p> <p>2. Machine And equipment has tested in environment production.</p> <p>3. Diagram end finished made.</p> <p>4. The fabrication process was tested on a pilot scale (<i>pilot-line</i> or LRIP).</p> <p>5. Test process fabrication show results And level productivity which is acceptable.</p> <p>6. Test all over function done in simulation environment operation.</p> <p>7. All material/ material And equipment available For used in production.</p> <p>8. System fulfil qualification through test And evaluation.</p> <p>9. Ready For production scale full (capacity full).</p>

9	Technology truly	1. Draft operational has truly can applied. 2. Estimation investment technology Already made. 3. No There is change design Which significant.
---	------------------	---

TKT	DEFINITION	DESCRIPTION READINESS
	tested/proven through success operation	4. Technology has tested on condition Actually. 5. Productivity has stable. 6. All documentation has complete. 7. Has done estimation price production compared to competitors. 8. Technology competitors has is known.



RESEARCH



INNOVATION



COMMUNITY
SERVICE



*Mencondaskan dan
Memartabatkan Bangsa*

LEMBAGA PENELITIAN DAN
PENGABDIAN KEPADA MASYARAKAT
UNIVERSITAS NEGERI JAKARTA

Gedung Ki Hajar Dewantara Lantai 6-7 Kampus A UNJ
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